

LUBBOCK CHRISTIAN UNIVERSITY

STUDENT HANDBOOK



Dear Chap Nation:

Welcome to Lubbock Christian University! I am thrilled that you have chosen to make LCU your college home. In August of 1980 (a very long time ago!), I was in your same position, preparing to begin college here. While much has changed at LCU since I was a student, the most important things have not changed. You will find in the faculty and staff a caring community fully committed to your growth and development in every part of your life, academically, spiritually, and socially.

LCU occupies distinctive space in the world of higher education. At the time of the founding of Harvard College in the 17th century, its student handbook provided that the main end of the student's life and studies was to "to lay Christ in the bottom, as the only foundation of all sound knowledge and learning." While Harvard abandoned its Christian heritage long ago, LCU continues to passionately pursue its Christian mission. The Harvard statement is a wonderful expression of what we are trying to do here. Christ is our foundation.

There are important implications for the moral and ethical expectations that we maintain for members of the LCU community. Without apology, we set and uphold high standards. I encourage you to read closely the Student Handbook, which you can also find on the LCU website. It outlines the specific values and expectations of the LCU community. You should remember as you review the handbook that these are minimum expectations. As members of the LCU community we act with integrity, treat each person with dignity and respect, care for those in need, and seek excellence in all that we do. As the apostle Paul exhorts us: "Live a life **worthy of the calling** you have received." (Ephesians 4:1)

The road to your degree will not always be an easy one. You will be challenged to study diligently and think deeply. You may be stretched and pulled in ways that you may not have experienced before. Rest assured that the faculty and staff are here to help you. Their doors are open and they want to serve as resources and co-discoverers with you to ensure your success. I hope that you will take advantage of the resources that are available to you.

I'm delighted that you have chosen to join with us during this incredibly important time in your life. It's my great pleasure to welcome you to the LCU family and I very much look forward to getting to know each and every one of you.

Sincerely,

A handwritten signature in black ink, appearing to read "L. Perrin", with a long horizontal flourish extending to the right.

L. Timothy Perrin

President

LCU MISSION STATEMENT

Lubbock Christian University was founded by members of the Churches of Christ dedicated to restoring new testament christianity. To honor its heritage, the university is committed to imparting this faith and its values to future generations.

The mission of Lubbock Christian University is to educate students, imparting values for scholarship and for living. Through its baccalaureate and graduate programs, the university challenges students to think critically, to excel in their disciplines, and to model Christ.



STUDENT HANDBOOK 2012–2013

Prepared by the Office of Student Affairs

It is the responsibility of the student to obtain, read, and comprehend the purpose, policies, and procedures of the Student Handbook. The specific policies outlined are not presented as an exhaustive list of behavior concerns, and each one should be interpreted broadly in the context of the highest Christian standards of honesty, ethics, and morality. The university reserves the right at any time to create additional policies, or modify existing ones, as needs may dictate. Any such changes will be communicated with the students through LCU email and the LCU website. The term campus shall mean LCU owned buildings, land, parking lots and walkways.

In the entirety of this handbook, the term university shall mean Lubbock Christian University. The term student shall mean any university student enrolled for one or more credits in the current semester and who lives on or off campus. The term faculty/staff shall mean any administrator, faculty member, or contract staff member currently employed by the university.

For additional information regarding policies, reports, and student resources, go to the bottom of the LCU home page at www.LCU.edu and click on the link titled Student Right to Know. The official LCU Handbook is located on the LCU website.

Equal Opportunity Statement

Lubbock Christian University is open to all persons regardless of race, color, gender, age, religion, national origin, or disabled condition who are otherwise eligible for admission as students. In all of the educational programs and activities of Lubbock Christian University, the students of the university are treated without discrimination in their participation. Lubbock Christian University does not discriminate on the basis of gender in its admission to or employment in its education programs or activities. Any inquiries, complaints, or grievances concerning Title IX should be referred to the Title IX Coordinator, Brenda Lowe, Human Resources, Administration Building, 5601 19th Street, Lubbock, TX 79407, 806-720-7307 or the Office for Civil Rights, U.S. Department of Education, 1999 Bryan Street, Suite 2600, Dallas, TX 75201.

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PROCLAMATION OF VALUES

These core values are the guideposts through which our future will be directed.

Faith in God/Allegiance to Scripture

Our belief is that God has sustained and blessed Lubbock Christian University and will continue to do so. Therefore, we will act, trust, and pray with God as the most vital force for our future. In addition, His scripture will necessarily serve as the standard for truth and conduct.

People

Because of God's love and the teaching of scripture, we know that people are important and at the heart of Lubbock Christian University. The importance of all people will therefore be stressed in all decisions. Student satisfaction and well-being will be a concern of all who are a part of Lubbock Christian University. Faculty and staff will be recognized with respect as those who have the ability, opportunity, and responsibility to make the vision of Lubbock Christian University a reality. All interested parties such as parents, congregations, and others will be treated with respect because they are extremely important to the vision of Lubbock Christian University.

Continuous Improvement

The Christian life is one of growth and transformation. As a Christian institution, we value continuous growth and improvement. Every area of campus life will be expected to improve on a continuing basis. Adequate resources and opportunities will be given, over time, for such improvement to be seen and measured.

Team/Servant Spirit

Lubbock Christian University is a body. Each part is essential. No one part is more substantial in terms of importance. Team spirit is the lifestyle whereby each member will operate unselfishly for the benefit of the whole.

UNIVERSITY CALENDAR 2012–2013

Please see university catalog for withdrawal, refund dates and additional academic calendar information

August 2012

13	Advanced Registration 9 AM-3 PM
18	Transfer Student Dinner
22	Residence Halls OPEN @ 9 AM for Orientation
22	Lunch and Dinner ONLY in cafeteria
22-25	GO! 2012
23	Cafeteria Resumes Regular Service
24	Residence Halls Open to All Students @ 9 AM
24	Registration
27	Fall 2012 Classes Begin
27-30	Rec Life Welcome Week
28-29	LCU Ring Days
30	Blur @ 7 PM in the McDonald Moody Auditorium

September 2012

3	Labor Day University Holiday (offices closed)
3	Lunch and dinner ONLY in the cafeteria
10	Intramurals Start
12	12 th Day of class
17	Chap Fit Challenge Starts
18-19	Reading Marathon and Writing Carnival
21	Last day to apply for Fall graduation
23-27	President Inaguration Week

October 2012

1-2	Moser Ministry Conference
11	Health Fair/Blood Drive
12-14	Family Weekend
13	Ring Ceremony
15	Chap Day
18-19	Fall Break University Holiday (offices closed)
18-20	Cafeteria CLOSED for Fall Break
21	Dinner ONLY in the cafeteria
22	Cafeteria resumes regular service
25	KR Trick or Treating 6-8 PM
26-28	Rush
29	Advanced Registration for Spring 2013

November 2012

1-2	Betenbough Conference
2-4	Rush
5	Chap Day
8	Blur @ 7 PM in the McDonald Moody Auditorium
10	Annual Turkey Trot

21	Residence halls CLOSE @ 10 AM
21-23	Thanksgiving University Holiday (offices closed)
21-25	Cafeteria CLOSED for Thanksgiving Break
26	Cafeteria resumes regular service
27	Residence halls OPEN @ 1 PM
27	JH Christmas Open House @ 7PM-11PM

December 2012

6	Music Department Christmas Dinner Concert
7	Last day of class Fall
8-13	Final Exams
8-13	All Residents Must Be Moved Out Within 24 Hours of their Final Exams
13	Breakfast and lunch ONLY in cafeteria
14	Residence halls CLOSE @ 10 AM
15	Commencement
14-31	Cafeteria CLOSED for Semester
24-31	Christmas Break University Holiday (offices closed)

January 2013

1	New Year's Day
1	Christmas Break University Holiday (offices closed)
1-5	Cafeteria CLOSED for Semester
5	Residence halls OPEN @ 1 pm
6	Lunch and dinner ONLY in cafeteria
7	Cafeteria resumes regular service
8	Spring 2013 Classes Begin
6-12	Social Club Commitment Week
7	Spring 2013 night classes begin
7	Registration
20	Praise Choir Local Concert
23	12 th Day of Class
24	LCU Blood Drive
25	Last day to apply for Spring graduation

February 2013

7-9	Homecoming and Master Follies Weekend
18	Chap Day
22-28	Out of Darkness Week

March 2013

8	Residence Hall CLOSE @ Noon
9-17	Cafeteria CLOSED for Spring Break
11-15	Spring Break University Holiday (offices closed)
17	Residence halls OPEN @ 1 pm
18	Cafeteria resumes regular service
23	Collide Service Project
25	Advanced Registration for Fall 2013
29	Good Friday University Holiday (offices closed)

29 Lunch and Dinner ONLY in the Café
31 Easter Sunday

April 2013

1 Chap Day
14 Student Appreciation Banquet
17-19 Scholar's Colloquium
19 LCU Blood Drive
22 Chap Day
26 Last day of class Spring
27-30 Final Exams
27-30 All Residents must be moved out within 24 hours of their final exam

May 2013

1-2 All residents must be moved out within 24 hours of their final exam
1-2 Final Exams
2 Breakfast and lunch ONLY in cafeteria
3 Registration for Summer 1 & 2
3 Cafeteria CLOSED for semester
4 Residence Halls CLOSE @ 10 AM
4 Commencement
6 Classes begin for Summer 1 & 2
27 Memorial Day University Holiday (offices closed)
31 Finals and classes end for Summer 2
31 Registration for Summer 3

June 2013

3 Classes Begin for Summer 3
28 Finals and classes end for Summer 3
28 Registration for Summer 4

July 2013

1 Classes Begin for Summer 4
4 Independence Day University Holiday (offices closed)
26 Finals and classes end for Summer 4
26 Registration for Summer 5
29 Classes Begin For Summer 5

August 2013

23 Finals and Classes end for Summer 1 & 5

CAMPUS DIRECTORY

ALL OFFICES ARE CLOSED FOR CHAPEL

Monday–Thursday, 11:00–11:30am

OFFICE	BUILDING	TELEPHONE
Main LCU Number		796-8800
Academic Support/Tutoring	CAA	720-7485
Admissions	WC	720-7151
Alumni Relations	WC	720-7218
Athletics	Rip Griffin Ctr.	720-7276
Behavioral Science	BSB	720-7826
Bible	CDC	720-7651
Bookstore/Chap Store	SUB	720-7526
Business Administration	ADMIN	720-7376
Business Office	ADMIN	720-7302
Student Accounts	ADMIN	720-7309
Cafeteria		720-7981
Calendar/Room Reservation	Student Affairs	720-7501
Camps	WC	720-7219
Career Services	SUB	720-7505
Chancellor's Office		720-7404
Counseling Center	SUB	720-7478
Custodial	Facilities	720-7776
Communications/ Fine Arts	CAA	720-7429
Dean of Biblical Studies and Behavioral Sciences	CDC	720-7662
Dean of Hancock College of Liberal Arts and Education	AH	720-7876
Dean of B. Ward Lane College of Professional Studies	AH	720-7353
Residence Halls		
Johnson Hall		720-8699
Katie Rogers/Courtyards		720-8878
Living Center		544-9023
Education	ED	720-7580
Exercise and Sports Science	RPRC	720-7851

Facilities		720-7776
FAX in Registrar's Office	ADMIN	720-7255
Financial Assistance	ADMIN	720-7176
Fitness Center	RPRC	720-7861
Housing	SUB	720-7507
Humanities	AH	720-7601
Library		720-7326
Maintenance		720-7776
Marketing/Communication	WC	720-7219
Medical Clinic	SUB	720-7482
Music	Allison Music Ctr.	720-7429
Natural Science	NS	720-7701
Nursing	NM	720-7676
Organizational Mgmt	ADMIN	720-7353
President's Office	ADMIN	720-7125
Provost and Chief Academic Officer	AH	720-7401
Post Office	SUB	720-7540
Press Releases	WC	720-7802
Registrar	ADMIN	720-7251
Rhodes Perrin Recreation Center	RPRC	720-7860
Security	24-hour Access	796-8918
	Non-emergency	720-7521
Strategic Planning	ADMIN	720-7145
Student Affairs	SUB	720-7501
Switchboard	SUB	0 / 720-7106
Technology Services/ Chap Desk	ChapDesk	720-7100
Testing	CAA	720-7480
The Duster Today	WC	720-7806
University Advancement	WC	720-7226
University Mentors	CDC	720-7491
University Relations	WC	720-7226
Yearbook	WC	720-7806

Lubbock Christian University

is committed to building a community that is conducive to spiritual, personal, and academic growth. The values that guide Lubbock Christian University are based on our belief in God and allegiance to scripture. We believe these values are essential in maintaining an environment in which the needs of each individual are important. As a part of a community where God is glorified and mutual respect and dignity of others are the norm, each person shares the responsibility to uphold these guidelines.

Policies and conditions set forth in this handbook shall be subject to change without notice at anytime. Changes or additions to the handbook are posted on the university website.

CODE OF ACADEMIC INTEGRITY

Rationale

The mission statement of Lubbock Christian University cites three areas of focus in its goal of changing lives: a spiritual emphasis, a quality education, and reinforcement of values. As a Christ-centered institution of higher education, Lubbock Christian University expects its stakeholders to conduct themselves with honor and integrity in academic pursuits befitting a Christian learning community and in keeping with the university's mission.

Academic Integrity

The implications of academic dishonesty are far-reaching in their ability to erode the functions of education and research; it is therefore crucial that academic integrity be preserved at all levels of the educative/research process. Instances of academic dishonesty may include but are not limited to the following:

- A. Cheating, which is the use of materials (including papers purchased or acquired from individuals, internet websites, etc.), study aids, etc. for testing and assignments, that are not authorized by the instructor
- B. Plagiarism, which is the presentation of information, content, or wording that originates from another source as one's own
- C. Conspiring or aiding and abetting of dishonest behavior, such as in knowingly providing materials from which another may cheat
- D. Falsification or invention of material for academic work

Pledge of Academic Integrity

All students, by their enrollment, agree to uphold all aspects of academic integrity, as outlined in this policy, in all their academic pursuits.

Disciplinary Response to Academic Dishonesty

Lubbock Christian University will respond to instances of academic dishonesty with disciplinary action. Consequences range from the lowering of a grade on the assignment in the course, or dismissal from the university.

First Offense of Academic Dishonesty

Once an instance of academic dishonesty has been determined by the instructor, the instructor will, as soon as possible, set up a meeting with the student and department chair. At that meeting, the instructor will confront the student regarding the instance of academic dishonesty, assign the

consequences and discuss the appeal process with the student. Consequences for an instance of academic dishonesty may be in the form of

- A. Lowering the grade on the assignment, even down to a grade of “0,” or allowing for the “redo” of the assignment or test, as deemed appropriate by the instructor
- B. Removing the student from the course with a grade of “F”
- C. Working with the Student Affairs Office to remove the student from university leadership positions, traveling groups that represent the university, or similar situations

The instructor and department chair will, in writing, inform the Academic Dean, the student’s advisor, the Provost, and the Dean of Students of the instance of academic dishonesty and the course of action decided upon by the instructor.

Multiple/Subsequent Offenses of Academic Dishonesty

In the case of multiple offenses of academic dishonesty by a single student, whether in a single course or for single offenses in multiple courses, disciplinary action will result in the following:

- A. Removing the student from the course with a grade of “F”
- B. Removal of the student from university leadership positions, traveling groups that represent the university, or similar situations.
- C. Loss of scholarship and/or institutional funds and grants

The following will apply at the discretion of the Provost:

- D. Suspension from the university for no less than one semester
- E. Permanent dismissal from the university

The office of the Provost serves as the clearinghouse for information on instances of student academic dishonesty. Documentation of infractions and disciplinary action will be submitted by instructors and kept on file in that office. A copy of this documentation will also be kept on file with the office of the Dean of Students.

Appeal Process

A student who wishes to appeal a sanction(s) taken by an instructor for instances of academic dishonesty may appeal to the Academic Integrity Committee. If an appeal is made to this last level, the student may choose to be assigned a faculty member to act as mentor/advisor in preparing for this process. That assignment will be made by the

appropriate dean. Students wishing to pursue this appeal process must, within three business days of the delivery of the sanction(s), submit a letter of intent to appeal to the Provost. In that letter, the student must provide background of the alleged instance of academic dishonesty, explain the nature of the sanction, and formally request a meeting with the Academic Integrity Committee. Upon receipt of this letter, and within ten (10) business days of its delivery, the Dean of Students and Provost will convene with the Academic Integrity Committee to hear the student's appeal. (If the occurrence of academic dishonesty is within a short course i.e., during the summer, the timetable in this section is expedited, with five business days equalling one week.) The student may not bring outside witness or counsel to these academic meetings. The student may remain in the course in question until the appeals process is exhausted. The student will be notified of the committee's decision within 48 hours.

Academic Integrity Committee

The Academic Integrity Committee is comprised of the following individuals:

- Dean of Students
- Academic Dean from outside the college in question
- Faculty member from within the academic area, appointed by the Academic Dean of the college in question*
- Two students appointed by the Student Senate

The student and instructor will present their cases to the Academic Integrity Committee. Decisions of the Academic Integrity Committee are final. If no violations are found, any assigned sanctions for academic dishonesty will be lifted for this infraction, and a letter recording this result will be placed in the student's file. If a violation of the academic integrity policy is delivered, then a notation recording the instance of academic dishonesty may be placed on the student's academic transcript.

**This faculty member may not be the instructor of the course in question or the department chair to whom the student appealed.*

ACADEMIC LIFE

Academic Policies

Consult the course catalog for information on the grading system, course loads, attendance policies, testing requirements, and other academic policies. If there are questions, students should ask their major advisors, the registrar, or a dean of the university.

Academic Probation

Students who fall below the grade point average required for their accumulated hours will be placed on academic probation. Their status will be recorded on their transcript. While on academic probation students must do the following:

- A. Enroll in no more than 12 semester hours
- B. Adhere to attendance policies
- C. Suspend participation in extracurricular activities
- D. Repeat course with grades of F

Students who wish to appeal any condition of this policy must submit a letter to the registrar explaining all extenuating circumstances. The registrar will forward the letter to the Academic Appeals Committee. The Academic Appeals Committee will review the circumstances and determine whether or not academic probation should be enforced. The decision of the Academic Appeals Committee is final. At the end of the semester of probation, students who have not earned at least a 2.0 grade point average are placed on academic suspension.

Academic Standards

Academic standing is based on the cumulative grade point average. Grade point averages are computed at the end of each enrollment period. Students have the right to continue their studies at the university as long as they are making satisfactory progress toward a degree and complying with all other university standards.

Academic Suspension

Students are placed on academic suspension for the following reasons:

- A. Failing all their courses in any enrollment period
- B. Failing to achieve good academic standing after a semester on academic probation

The term academic suspension refers to a period of time when, for academic reasons, students may not enroll in classes at the university.

Students on academic suspension may enroll if their circumstances meet one of the following guidelines:

- A. They have served a suspension period extending through one fall or spring semester;
- B. Their suspension occurred at the end of the spring semester and they elected to attend summer school while on continued probation. With this option, students must enroll for a minimum of 6 hours. At the end of the summer, if they have earned the required cumulative grade point average, they will be eligible to enroll in the fall. If not, their suspension will continue until the spring semester.

Academic Suspension Appeal Procedure

To appeal a suspension, students must submit a letter to the registrar explaining any extenuating circumstances that may have contributed to the problems resulting in their suspension. This letter will be forwarded to the Academic Appeals Committee, which will hear appeals during one of the regular committee meetings in August or January to determine whether any suspensions should be lifted or enforced. The decision of the Academic Appeals Committee is final. Students desiring to enroll at the university after a third academic suspension must petition the Academic Appeals Committee for reinstatement before enrolling. The committee will hear the appeal during the regular meeting dates in August and January. Students who are readmitted must meet with the committee to petition for reinstatement following any subsequent suspension. Students whose appeal is denied may not enroll again for undergraduate credit. Students appealing to enroll after a third academic suspension, who subsequently have their appeal denied by the Committee, may appeal in writing to the Provost. The decision of the Provost is final.

Books

All course textbooks can be purchased online through our Virtual Bookstore located at <http://chaplinc.LCU.edu>. Book buy-back will occur for two days on campus at the end of each semester. An extended buy-back time is available online also. For further questions, please call the LCU Chap Store at 720-7526.

Career Services

The purpose of LCU Career Services is to provide the necessary tools and advising for undergraduate students and alumni to succeed in their career endeavors. Services include career resources, resume and interview skills

assistance, one-on-one career advising, career research, and job search. Students and alumni can also receive assistance through career testing by identifying values, skills, abilities, and interests as related to academic majors and career possibilities. Career Services is located in the Mabee Student Life Building (SUB). For additional information, go to www.LCU.edu.

Center for Student Success

The Center for Student Success is located in the north end of the Center for Academic Achievement (CAA). The Center for Student Success is committed to helping students be successful in the classroom. The CSS offers many services.

Academic Testing: The university testing office administers ACCUPLACER, CLEP, ACT, and the CAAP test. The CAAP test is required for all students. Students should take this test by enrolling in UNI 2000 after they complete the LCU core and before advancing. Contact the Director of Testing in Room 118 for information concerning any standardized testing or special departmental credit by examination needs.

Disability Services: Lubbock Christian University is committed to attempting to provide accommodations for students under the Americans with Disabilities Act and Section 504 of the Rehabilitation Act of 1973.

The Disability Services Office is located in the Center for Student Success, Room 117. Students requesting accommodations are required to provide the university with current (within 3 years) documentation of their disability, which will be kept in the Office of Disability Services.

Students are responsible for meeting the following requirements:

- A. Ensuring that the documentation is on file in the Office of Disability Services
- B. Meeting with the Coordinator of Disability Services prior to or no later than the first week of a semester; and
- C. Informing each of their instructors of their need for accommodations no later than the first week of their classes in the fall and spring semesters or within the first two classes of a summer term. The instructors should sign the student's accommodation form
- D. Returning the signed accommodations approval form to the Office of Disability Services no later than the 2nd week of the semester

The university is not required to provide accommodations if the student fails to complete the above steps.

Tutoring: The tutoring office is located in Room 116 in the Center for Student Success (CAA). Current students may request free peer tutoring in most areas. Study strategy advisement, opportunities for individual practice, and study materials for the THEA and GRE test are offered.

University Writing Center: See page 26

Children in the Classroom

One of the advantages employees and students have at Lubbock Christian University is the family atmosphere created by the small size of the LCU community and the value placed on people. The value placed on people also makes it necessary for the university to provide employees and students a comfortable, safe, and non-distracting work or study environment.

This policy is designed to be people sensitive both in emergencies and in the day-to-day functioning of the university. Students should not bring children into the classroom. Occasional needs or emergency situations should be discussed with students' instructors. Instructors may permit some latitude for very short periods of time to meet special needs or emergencies.

Class Adds or Drops

Students who enroll in classes may change their class schedules, with advisor approval, before the end of the drop/add period. Students dropping or adding classes after the drop/add period expires will be charged a \$25 drop/add fee. Courses dropped during the drop/add period will not appear on the transcript. Courses dropped after the drop/add period, but before the last day to drop with a W, will be recorded on the transcript with a grade of W. Classes dropped after the last day to drop with a W, will be recorded with a grade of F. Electing not to attend classes without dropping a class will result in a grade of F.

The Registrar's Office, located in the Administration Building, can help you make changes to your course schedule. See the LCU catalog for additional information.

See the Academic Calendar located in the LCU catalog or on <http://ChapLink.LCU.edu> for deadline dates to drop with a "W".

Class Attendance

Students are responsible for material presented in or assigned for their courses and will be held accountable for such material in the determination of course grades. Three, six, or nine absences in courses meeting once, twice, or three times per week, respectively, and absences for athletic or school-related participation exceeding 25% of the class meetings and/or laboratory sessions may, at the discretion of the professor, cause

students to be dropped from the course with a grade of F. Absences for athletic or school-related participation are counted as any other absence. Students who enter the university after the starting date will accrue absences from the beginning class session. Students do have the right to appeal dismissal using grade appeals process. Students may be required to make up any class work and/or assignments missed due to absences. Students whose absences were caused by personal illness, a death in the immediate family, or authorized participation in official school functions will be given an opportunity to rectify, in a manner acceptable to the professor, any deficiencies which may have resulted from such absences. For other reasons, professors determine whether students can rectify deficiencies. It is the responsibility of each student to inform the professor of the reason for an absence. Faculty will not apply a more restrictive attendance policy than the one outlined above. If students disrupt a class, either by tardiness or by distracting noises or actions, they will be given an initial warning. Students may be dismissed from a class upon continuance of disruptive behavior, as determined by the instructor. Students have the right to appeal a class dismissal to their academic dean.

Computer Labs

Computer labs are located in the north and south ends of the library, the second floor of the Administration Building, and the American Heritage Building. Computers are also available in the Education, CDC, Science, and Ag Science buildings for use by their majors.

FERPA: The Family Educational Rights & Privacy Act of 1974

We want to take this opportunity to give you a brief summary of your rights under The Family Educational Rights and Privacy Act (FERPA), the federal law that governs release of and access to student education records. These rights include:

1. The right to inspect and review your education record within a reasonable time after the University receives a request for access. If you want to review your record, contact the University office that maintains the record to make appropriate arrangements.
2. The right to request an amendment of your education record if you believe it is inaccurate or misleading. If you feel there is an error in your record, you should submit a statement to the University official responsible for the record, clearly identifying the part of the record you want changed and why you believe it is inaccurate or misleading. That office will notify you of their decision and advise you regarding appropriate steps if you do not agree with the decision.

3. The right to consent to disclosure of personally identifiable information contained in your education records, except to the extent that FERPA authorizes disclosure without consent. One exception which permits disclosure without consent is disclosure to school officials with “legitimate educational interests.” A school official has a legitimate educational interest if the official has a “need to know” information from your education record in order to fulfill his or her official responsibilities. Examples of people who may have access, depending on their official duties, and only within the context of those duties, include: university faculty and staff, agents of the institution, students employed by the institution or who serve on official institutional committees, and representatives of agencies under contract with the University.
4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the University to comply with the requirements of FERPA.

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, DC 20202-4605

Release of student record information is generally not done at Lubbock Christian University without the expressed, written consent of the student. There are, however, some exceptions.

For example, directory information includes the following, and may be released without the student’s consent: name, local address, home address, email address, telephone number, college of enrollment, major, campus attended, status (including current enrollment, dates of attendance, full-time/part-time, withdrawn), honors received (e.g., Dean’s List recognition), participation in officially recognized activities and sports, weight and height of members of athletic teams. Please note that you have the right to withhold the release of directory information. To do so, you must complete a “Request for Non-Disclosure of Directory Information” form, which is available in the Registrar’s Office.

Please note two important details regarding placing a “No Release” on your record:

1. The University receives many inquiries for directory information from a variety of sources outside the institution, including friends, parents, relatives, prospective employers, the news media

and honor societies. Having a “No Release” on your record will preclude release of such information, even to those people.

2. A “No Release” applies to all elements of directory information on your record. Lubbock Christian University does not apply a “No Release” differentially to the various directory information data elements. A copy of the Act, more details about your rights, and any University policies related to the Act are available from the Office of the Registrar.

Questions concerning FERPA should be referred to the Office of the Registrar. Completed FERPA forms should be turned into the Office of the Registrar.

Flight Plan (Student Support Services)

Flight Plan is a government grant-funded program at LCU whose mission is to provide academic support to those students whose circumstances (whether financial, generational, personal, or spiritual) may hinder their successful completion of a four-year degree. According to the mission statement, each student is viewed as an individual with a bright and obtainable future. Flight Plan aims to understand the unique needs of all students, teach them to cultivate their talents, and help them learn to be advocates for their individual needs. This program exists to encourage the students’ pursuit of growth and connect them with people who care. The Flight Plan staff pledges to be encouragers and intercessors as students encounter obstacles, and their greatest objective is to ensure each student not only completes his/her bachelor’s degree but is also prepared to enter the world as a responsible, faith-filled servant leader.

Services provided by the program include:

1. Direct financial assistance (grant aid) to current Flight Plan participants who meet program qualifications
2. Personal, financial, and academic advising as needed
3. Individual and group tutorial services in math, English, and other academic subjects as available
4. Assistance with basic study skills such as how to take notes, study for exams, manage time effectively, etc.
5. Assistance in securing admission and funding for graduate schools

The Flight Plan office is located in the Center for Academic Achievement at the south end of the campus, suite 103. For more information, contact Kyndra Brown at 806-720-7495, kyndra.brown@LCU.edu.

Grade Appeal

Students appealing a grade must complete the following:

- First, discuss the grade in question with the instructor of the course
- If the issue is not resolved with the instructor, students may appeal to the chair of the department offering the course
- If there is still no resolution of the problem, students may appeal to the dean of the appropriate college
- Finally, students may appeal to the academic appeals committee

To appeal, students must write the chair of the academic appeals committee within one long semester after the grade was issued. Students and faculty will meet with the members of the committee and present the information of their cases. The decision of this committee is final.

Good Academic Standing

Students are considered in good academic standing when all admission requirements have been met and they maintain a cumulative grade point average based upon the greater of cumulative total hours attempted or cumulative total hours:

- 1.7 for 1-29 hours
- 1.9 for 30-59 hours
- 2.1 for 60-89 hours
- 2.25 for 90 hours and above

Library

The university library contains more than 128,000 volumes and maintains a staff to assist students with research and other library needs. Checkout privileges apply to current registered students, and an LCU ID must be presented at time of checkout. Library materials include books, e-books, periodicals, video, and audiotapes/CDs. Online catalogs, electronic databases and internet access are available. Books are checked out for a three-week period. Fines for overdue books are ten cents per day per book; however, fines are half price if paid the day the book is returned. Unpaid fines are doubled and charged to a student's account. The charge for lost books is the cost of the book plus 10% inflation and a non-refundable processing fee. Book checkout privileges are forfeited until fines are paid. Individualized library instruction is available. Hours of operation are posted on the website and the front door. For more information on the library, visit <http://theportal.LCU.edu/Library/Pages/Library.aspx>

Medical Appeal Procedure

If a student has withdrawn from a semester because of illness or medical emergency and wishes to appeal for dismissal of part or all of the expenses, the student should make an appeal in the following manner:

Within one long semester of withdrawing, an email of appeal should be sent to the Student Accounts Advisor in the Financial Services Office stating the student's medical or emergency reason for withdrawing for the semester. Documentation from a doctor or hospital should be included. The letter, documentation, and a copy of the latest statement of account will be sent to the Medical Appeals Committee. The decision of this committee is binding. The student will be advised by email of the committee's decision, and as soon as proper adjustments are made to the account, a printed statement will be mailed to the student. For further questions call the Financial Services Office at 806-720-7305.

Public Notification of Directory Information

At its discretion, Lubbock Christian University may provide "directory information" in accordance with the provisions of the Family Educational Rights and Privacy Act of 1974 (FERPA). Directory information is defined as that information which would not generally be considered harmful or an invasion of privacy if disclosed. "Directory information" includes student's name, mailing address, email address, telephone number, dates of attendance, degrees and awards received, candidacy for graduation, the most recent previous educational institution attended, hometown, citizenship, photograph, participation in officially recognized activities and sports, weight and height of members of athletic teams. Students may choose to withhold directory information by filling out the form available in the Office of the Registrar. A request to withhold directory information will result in the university's refusal to disclose any student information. Lubbock Christian University will honor your request to withhold directory information but cannot assume responsibility to contact you for subsequent permission to release this information. Regardless of the effect upon you, Lubbock Christian University assumes no liability as a result of honoring your instructions that such information be withheld.

Although the initial request may be filed at any time, requests for non-disclosure will be honored by the University until removed by the student filling out the appropriate forms with the Office of the Registrar. Requests to withhold directory information will be honored for the duration of the academic year in which it was filed. Students must file a new request for non-disclosure with the Office of the Registrar each academic year.

SelfServe

SelfServe is designed to allow students and faculty to register for classes online, view schedules, enter and view grades (paper grades will no longer be mailed out), and send online requests to the Registrar's Office (i.e., request an official transcript or an address change). Students may also view school bills, see the amount of financial aid received, and have the opportunity to submit a check request for any refunds available.

To Access SelfServe:

Use your network access login and password. See "Email and Network Access" on page 33.

After a student requests access, the SelfServe account information should appear in blue on the screen. Please make note of the Login ID and Password.

If a message in red appears, write down the error message and contact the ChapDesk at 806-720-7100.

University Writing Center (UWC)

The University Writing Center is an interdisciplinary student resource that offers **free**, individualized help with writing for any LCU undergraduate or graduate student. You will work with trained student consultants to discuss any of the following: deciding on a topic; clarifying and organizing ideas; outlining, drafting and revising; improving grammar and punctuation; citing sources accurately.

The University Writing Center is located in the corner of the back room of the first floor of the library.

Consultations are available by appointment *or* on a walk-in basis. You can make an appointment by calling **(806) 720-7624** or you can simply come to our location. Your session will begin as soon as you have completed a brief intake form and as soon as a consultant is available. Hours of operation are: Mondays and Thursdays from 12:00 p.m.-6:00 p.m. and Tuesdays and Wednesdays from 12:00 p.m.-3:00 p.m.

Withdrawal from the University

Students desiring to drop all of their courses must complete a withdrawal form by the last date to drop with a **W**. Withdrawal forms are available from the office of the Registrar. Official withdrawal results in a **W** recorded on the transcript for courses in session on the date of withdrawal. In cases where a course was completed before a withdrawal, the earned grade is recorded. Students desiring to withdraw after the last day to drop with a **W** must have an extenuating circumstance, such as military call up or deployment, or personal medical emergency.

SPIRITUAL LIFE

Bible Courses

The university believes that one's education should include opportunities to obtain a deeper understanding of the Bible and to make fundamental decisions about the relationship of one's own life to biblical truth; therefore, students are required to complete 12 hours of courses in this area.

Chapel

Lubbock Christian University proclaims the virtues of faith in God, allegiance to scripture, the importance of people, a team/servant spirit, and continuous improvement. These values permeate one of LCU's richest and most treasured traditions: chapel. On the campus of Lubbock Christian University, chapel serves many important functions. First and foremost, chapel is a moment in the day when we can, collectively as a university family, congregate in a time of devotion to God and/or reflection. Chapel is also a community-driven time of association, fellowship, and togetherness. By assembling daily, the students, faculty, and staff are afforded a unique opportunity to worship, fellowship, share, and strengthen relationships as well as be informed about university happenings through informative announcements and conversations. Lubbock Christian University is built on the heritage and traditions of the Church of Christ, while recognizing her students are comprised of many different faith traditions. It is through these two diverse lenses that LCU seeks to provide chapel programming that provides spiritual growth opportunities for the entire community.

Chapel Attendance Policy

Chapel is held from 11:00 a.m.-11:30 a.m. Monday through Thursday in the McDonald-Moody Auditorium. Attendance is required at chapel Monday-Thursday for all campus residents, and all students under the age of 25 enrolled in 12 or more hours. Part-time commuters, graduate students, and commuters 25 years or older are encouraged to attend chapel but are exempt from mandatory chapel attendance. Questions regarding the chapel attendance policy should be directed to the Dean of Students in the Student Affairs Office located on the second floor of the Mabee Student Life Building (SUB).

Chapel Attendance

Students are allotted up to **14** absences from chapel each semester for sick days, forgotten ID cards, family emergencies, and personal emergencies. Students are responsible for scanning their student ID card as they leave chapel and being aware of their absence total. Three tardies will count as

one absence. Students arriving between 11:00 a.m. and 11:10 a.m. will receive a tardy. Students arriving past 11:10 a.m. and those not scanning their cards will receive an absence. Students who are required to miss chapel for a school-sponsored event must have their sponsor submit in writing the dates of absences to Student Affairs within five business days of the absence. Dishonesty in the scanning process will result in forfeiture of all allowable absences. Examples include scanning without attending and scanning for another student.

Exemptions

Students with special circumstances such as documented work conflicts or family needs, or full-time commuters age 24 and under who do not have a class immediately before chapel and immediately after chapel may apply for an exemption. Please note: commuters who have a class immediately before chapel must attend chapel; commuters who have a class immediately after chapel must attend chapel. Request forms for chapel exemptions are available in the Student Affairs Office on the second floor of the Mabee Student Life Building (SUB). Students must file an exemption form each semester. Students with exemptions are allowed fewer absences as outlined below. The exemption form (with class schedule or work letter attached) must be submitted within the first 12 days of class.

After the 12th day of class, students will have two options:

1. Be charged a \$50 administrative fee and have previously approved exempted absences erased or
2. Pay no administrative fee and delete only the absences accrued in the last five business days

For all other exemptions students must file exemptions with appropriate documentation within five business days of an exemption status change. Excused absences for prolonged or serious illness or injury may be granted. Written confirmation must be submitted to the Student Affairs Office within five business days of the absence.

All exemptions are at the discretion of the Dean of Students.

Chapel Absence Process

Students with no exemptions will receive the following consequences:

- A. 10 Absences—Courtesy email to LCU email account
- B. 15 Absences—Summons from the Dean of Students Office and a \$50 fine will be placed on the student's account. A hold will be placed on the student's account until the contract is signed

- C. 18 Absences—Sanction from the Dean of Students Office. A hold will be placed on the student’s account until the Sanction Letter is signed. Sanctions are outlined below

Students with a 2-day exemption will receive the following consequences:

- A. 5 Absences—Courtesy email to LCU email account
- B. 7 Absences—Summons from the Dean of Students Office and a \$50 fine will be placed on the student’s account. A hold will be placed on the student’s account until the contract is signed
- C. 9 Absences—Sanction from the Dean of Students Office. A hold will be placed on the student’s account until the Sanction Letter is signed. Sanctions are outlined below

Disciplinary Sanctions

Students receiving sanctions for the absence levels indicated above will:

- A. Pay a \$150 fine by cash or check to the Financial Services Office for the chapel improvement fund
- B. Not be allowed to pledge campus clubs. Members of any campus-sponsored organizations will be placed on inactive status. Club officers must relinquish their post
- C. Be restricted from participation in other campus activities including Master Follies, study abroad, intramurals, inter-collegiate sports, spring break campaigns, etc.
- D. Attend chapel the next semester without exceeding the absence limit. If a student exceeds the chapel absence limit in consecutive semesters, the student will be suspended for one semester

Students continuing to show blatant disregard for chapel attendance policies will be subject to immediate suspension.

The university has implemented procedures for student appeals with the intent of assuring fundamental fairness. Students who believe they were not treated fairly in the disciplinary process or that the sanction imposed was unreasonable can submit a written appeal to the Conduct Review Board. Refer to the Student Appeals process for a detailed explanation.

Church Services

All students are encouraged to attend church services on Sunday morning, Sunday evening, and Wednesday evening. Students looking for a church in Lubbock should find and be involved in a local church home. Green Lawn Church of Christ is conveniently located adjacent to the

LCU campus. For information regarding other churches in the Lubbock area, please feel free to contact LCU faculty, staff or fellow students.

Devotionals

Various devotionals and Bible studies are held on campus throughout the week along with prayer time. Students, faculty, and staff are encouraged to meet Monday-Friday at noon in the back of the McDonald-Moody Auditorium for daily prayer.

Prayer Requests

Prayer requests may be submitted through <http://ChapLink.LCU.edu>.

STUDENT LIFE

The mission of Student Affairs is to provide services and intentional learning opportunities which foster community through personal and spiritual growth.

Address Changes

Students are responsible for maintaining current and accurate local and permanent addresses, and change of address should be communicated to the Registrar's Office. On-campus students moving off campus must ALSO fill out a change of address at the LCU Post Office.

Athletic Events

Current students with an LCU ID Card are admitted free to all regular season home games. Nationally ranked volleyball and basketball teams play at the Rip Griffin Center on the southeast corner of campus. On the south end of campus, the NAIA nationally ranked baseball team can be seen at Hays Field, the nationally ranked softball team can be seen at PlainsCapital Park, and the men and women's soccer teams can be seen at the LCU soccer field. Visit www.LCUchaps.com for game schedules.

Campus Announcements

Campus announcements can be viewed via email and online at <http://ChapLink.LCU.edu>. To submit an announcement, go to <http://ChapLink.LCU.edu>. There is a 5 p.m. deadline the day before an announcement will run in chapel. Live campus announcements will be read live on Monday and Thursday of each week.

Cashing a Check

Checks can be cashed in the Financial Services Office in the Administration Building. Checks for more than \$50 are subject to approval. A service charge will be assessed for all checks cashed.

Counseling Center

The collegiate experience is one of new development and substantial growth for students. New choices, challenges, and decisions abound, and while it can be stimulating and exciting, it can also be a time of adjustment, stress, and confusion.

Lubbock Christian University is committed to providing counseling assistance for those students who may be struggling with academic pressures, family conflicts, relationship difficulties, career indecision, spiritual struggles, substance abuse, and so forth. These struggles sometimes manifest themselves outwardly through emotional outbursts,

substantial weight gain or loss, depression, anxiety, and irregular sleep patterns. Few students move through this time without some personal commotion, and the university encourages all students experiencing discomfort in the adjustment of college life to utilize the services of the Counseling Center.

Students seeking counseling services are entitled to limited personal counseling sessions each semester free of charge, but may also participate in other opportunities for personal growth provided by the Counseling Center. The staff of the Counseling Center may suggest or make referrals for circumstances that require intensive, long-term care. The student will be financially responsible for any outside help, referred or otherwise. The director of the Counseling Center is a Licensed Professional Counselor who adheres to the ethical standards of the profession. All counselors follow the strictest standards in regards to confidentiality and privacy, and measures are taken to protect all confidential counseling records.

The Counseling Center is located on the 2nd floor of the Mabee Student Life Building (SUB), Room 200. For more information, please check the LCU website www.LCU.edu or call 806-720-7478.

Please note: Due to ethical standards, the Department of Behavioral Sciences does not conduct private student counseling and is not affiliated with the Counseling Center.

Dining Services

Students may purchase a Dining Membership or Munch Money through the Financial Services Office in the Administration Building. All traditional campus residents living in residence halls have a Dining Membership as part of their room and board. Commuter and non-traditional students who are looking for value and convenience can also enroll in a Dining Membership. Meals are loaded on the LCU student ID card, and the ID card must be presented for meals. Student ID cards must be swiped at the register. Munch Money spends like cash at the Cafeteria, Koffee Kup, and Take 10. Individual meals may also be purchased from the cashier in the Cafeteria. Requests for carry-out containers or sack lunches, as well as for accommodation of special dietary needs, should be made to the Cafeteria manager.

Munch Money and Block Plan Memberships carry over from the Fall semester to the Spring. The account will be zeroed out if not used by the end of the Spring semester. Please visit the LCU website for current meal plan membership options, menus, and hours of operation.

Cash, check, and credit cards are accepted at all dining locations on campus.

Email and Network Access

Logging on to the network

Logon ID is:

- A. First name initial
- B. Last name
- C. Last four digits of LCU ID number

Your default password is:

- A. First initial of first name capitalized
- B. First initial of last name initial lower case
- C. \$ sign
- D. Last four digits of your Social Security Number

Example: Jd\$1234

This is a secure password, but we do RECOMMEND that you CHANGE YOUR PASSWORD. Please refer to the instructions in Technology Help files online at <http://ChapLink.LCU.edu>. Lubbock Christian University's official means of communication is through the LCU email account that is provided to students.



TEXT: 806.928.7974 or PHONE 720-7100

**Contact ChapDesk to receive these services
FREE of charge:**

- Microsoft Office (PC & Mac versions available)
- Other Various Microsoft software
- Antivirus software
- Anti-malware Software
- Virus Removal
- Malware Removal
- Transferring of files from old hard drive
- Hardware installation (student purchased)
- Software installation
- Diagnosing hardware failure
- Overall trouble shooting of computer system
- Email set up on phones, iPads and other mobile devices

Fall Office Hours:

Mon-Thur: 8:00am-11:30PM

Fri: 8am-5:30PM

Sat: 10:00am-5:30PM

Sun: 2:00pm-11:30PM

**Summer Office Hours coincide with the Library hours.*

ChapLink: Students can access many parts of our network through <http://ChapLink.LCU.edu>. Web mail, announcements, chapel absences, online bill pay, financial status, help files, and much more are all available and easy to get to. You will need your LCU Network logon to access certain portions of ChapLink.

- A. Type in the address bar: <http://ChapLink.LCU.edu>
- B. Access the help files:
 1. Click on Technology in the Help section on the home page
 2. If you still have questions, call 806-720-7100 for help

Webmail (LCU Email): Your LCU Web mail is accessed through <http://outlook.com>, <http://ChapLink.LCU.edu>, or from the LCU Home Page (www.lcu.edu). On the home page, click Webmail at the bottom of the page. Use your webmail logon and password that was created when you set up your email account.

Printers/Copiers: Enter student ID number and press the arrow key at the bottom. Next, enter the last four digits of SSN and press the arrow key at the bottom. To end session, press the C/CE button.

X-Drive: Log on to the network. Double-click on the My Computer icon on the desktop or open Windows Explorer. Double-click on the x-drive icon. To exit, click on the close button in the upper right corner at the top of the window.

Emergencies

Campus Security may be contacted by calling 806-796-8918. For life threatening situations call 911. To access 911 from a campus phone, dial 9 for an outside line then 9-1-1.

Financial Assistance

If a student's financial aid application is complete but admission requirements have not been met, then financial aid will not be applied to his/her bill until the admissions process is complete.

If financial aid is complete and a student has a credit on his/her account, the refund will be issued by the Financial Services Office. Please note the dates on the calendar when excess funds will be available.

Further inquiries about financial aid can be directed to Financial Assistance in the Administration Building Lobby, Room 102.

For questions regarding class drops, withdrawals, class repeats, and financial assistance eligibility, students should refer to the catalog or visit the Financial Services Office.

Lubbock Christian University must provide each student, upon enrollment, written notice advising them of the penalties for drug violation under The Higher Education Act (Title IV, Section 485 (k)). Suspension of eligibility applies only to federal aid and all other aid is subject to LCU policies.

Section 484(r)

(r) SUSPENSION OF ELIBIBILITY FOR DRUG-RELATED OFFENSES

(1) IN GENERAL—A student who has been convicted of any offense under any Federal or State law involving the possession or sale of a controlled substance shall not be eligible to receive any grant, loan, or work assistance under this title during the period beginning on the date of such conviction and ending after the interval specified in the following table:

If convicted of an offense involving:

The possession of a controlled substance: Ineligibility period is:

First offense	1 year
Second offense	2 years
Third offense	Indefinite

The sale of a controlled substance: Ineligibility period is:

First offense	2 years
Second offense	Indefinite

Fitness Center/Group Fitness

The Ramona Perrin Fitness Center is equipped with Cybex weight machines, free weights, and Matrix cardio equipment. With state of the art strength and cardio equipment, we offer a separate free weight area, 15 piece selectorized weight circuit, and 22 cardio machines with amenities such as iPod/MP3 adapters, Virtual Active and televisions built into each treadmill and elliptical. We offer personal training with nationally certified trainers! Additional fees apply for personal training. Group fitness classes are offered throughout the day. Various classes are offered such as spinning, boot camp and zumba. Classes are first come first serve, no registration required. Posted hours and class schedules are available on the LCU Rec Life website. LCU does not carry health, accident, or life insurance on its students. Students assume full responsibility for any injuries received while participating in such activities, and participation is at the students own risk. Students assume full responsibility to provide their own health, accident, and life insurance. For additional information please call 806-720-7860 or email us at LCURecLife@lcu.edu.

Intramural Sports

Intramurals provides all students the opportunity to participate in a variety of individual and team sports. These sports include 4 on 4 and 7

on 7 flag football, futsal, volleyball, basketball, softball, outdoor soccer, ultimate Frisbee, kickball, dodge ball, badminton, and ping pong. Registration meetings are scheduled for each intramural sport. Intramurals are played in the Fall and Spring semesters. Only students registered for 6+ credit hours, full-time faculty, or full-time staff may participate in intramurals. Current LCU ID card should be presented prior to each game. Students participating in intramurals must be in good academic and chapel standing. LCU does not carry health, accident, or life insurance on its students. Students assume full responsibility for any injuries received while participating in such activities, and participation is at the students own risk. Students assume full responsibility to provide their own health, accident, and life insurance. For additional information please call 806-720-7860 or email us at LCURecLife@lcu.edu.

LCU ID Cards

Students are issued an official LCU ID card at the beginning of each academic year. ID's are issued in the Student Affairs Office on the second floor of the Mabee Student Life Building (SUB). Students receive one free ID card per year. There is a \$10 replacement fee for lost ID cards. Students are required to carry their ID card with them at all times and to present the card to any university official upon request. Students failing to render an ID card upon request, using an ID card of another student, allowing an ID card to be used by another student, or falsifying information used for identification purposes will be subject to disciplinary action. The LCU ID card must be returned to Student Affairs when a student withdraws, is suspended, or is dismissed from the university.

LCU Ring Tradition

The LCU Ring Tradition exists to instill connection for Lubbock Christian University alumni. The main purpose for the design of the ring is to remember where we have come from (LCC) to where we are now (LCU). The ring tells our story. The image of the Christian Development Center can be found on one side of the ring, representing a focal point on campus for students who have completed their time at LCU. On the top is a cross, which represents Jesus. As each graduate leaves the campus of LCU and enters the world, the cross will represent them shining the light of Jesus, as they display what they learned at LCU. The ring is a symbol of what LCU has done for the student and of what the student will do for others in the future.

Ring Savings Program: New, full-time undergraduate students, transfers, and returning students with fewer than 60 credit hours will be charged a \$90 ring installment payment at the start of every semester for four semesters. This money will be placed in a ring savings account for

students to use toward purchasing a ring once they have completed sixty hours at LCU. Because of the higher cost of men's rings, male students may request to be charged a total of six semesters instead of the standard four semesters. Due to the fluctuating cost of gold, it is not possible to list actual prices of the rings. The money saved in an account will help to pay for the ring, but will not cover the entire expense.

At the beginning of each fall semester, the Department of Alumni Relations will host "Ring Days," in which representatives of Balfour, the ring manufacturer, will be available to answer questions about the LCU ring and to take orders from qualified students (60 hours and above.) The balance from each student's ring savings account will be deducted from the total price of the ring selected by each student. Those students who have purchased a ring during Ring Days will be asked to attend a special ceremony in which they will learn about the tradition of the ring and will receive their ring from the president of LCU. Friends and family are encouraged to attend the ceremony and a brief reception which will follow.

Refund Policy: If students do not wish to participate in the Ring Savings Program, they must opt out of the program in writing. This may be accomplished in one of two ways:

1. Students may send an email to alumni@LCU.edu and state that they wish to opt out of the RSP. Students should include full name and student ID number.
2. Students may return the bottom portion of the Ring Savings Program letter to the Office of Alumni Relations. This letter is mailed to students' home addresses the first semester they are charged.

The money in students' ring savings accounts will be available for the purpose of purchasing a LCU ring up to two years after they are no longer enrolled at LCU. After this time, the money will be placed in the Alumni Department's general fund for alumni programs.

NOTE: Only students who have opted out of the program in writing will receive a refund, regardless of whether or not they graduate from LCU. Ring fees will only be returned for the current semester in which the opt-out request is made; payments made during previous semesters will not be refunded. Ring savings funds cannot be transferred for tuition, or any other purpose.

Lost and Found

The lost and found is located in the Security Office on the second floor of the Mabee Student Life Building (SUB).

Medical Clinic

The LCU Medical Clinic is an outpatient clinic with a full-time physician, a registered nurse and an administrative assistant. The clinic is located on the second floor of the Mabee Student Life Building (SUB). Treatment is available for acute illnesses and minor injuries, as well as maintenance therapy for certain chronic health conditions. All current LCU students who have paid the required health services fee are eligible to utilize these services. There is a \$10 charge to see the physician, and there may be additional small fees for procedures, supplies, or medications. The nurse may be seen without charge. Students have the option of billing their student account for any fees, or they may pay by cash or check. The clinic does not accept insurance, credit cards, or debit cards.

Appointments are the best way to see the physician. Walk-ins are accommodated whenever possible. Call 806-720-7482 to schedule an appointment. Same day appointments are usually available. The clinic is open Monday-Thursday from 8-12 noon and 1-4, Friday from 8-12 noon. It is closed evenings, weekends, and university holidays. The clinic is also closed the month of July. The clinic staff is not available after hours. Students should go to an urgent care clinic or the emergency room if medical attention is needed when the clinic is closed. If there is an emergency, call 9-1-1.

Meningitis

Effective January 1, 2012, the meningococcal (meningitis) vaccine is now required by state law for ALL enrolled students attending a university in the state of Texas, with limited exceptions. This vaccine must have been administered at least ten days prior to the first day of the semester of the student's initial enrollment, but no more than 5 years prior to the first day of the semester. Students who have not provided the necessary documentation will not be allowed to attend class. Further details are available at www.LCU.edu/meningitis.

Texas law also requires that all new college students be provided with information regarding meningococcal disease. Bacterial meningitis is a serious, potentially deadly disease that can progress very quickly. It is an inflammation of the membranes that surround the brain and spinal cord. The bacteria that cause meningitis can also infect the blood. This disease strikes about 3,000 Americans each year, including 100-125 on college campuses, leading to 5-15 deaths among college students every year.

What are the symptoms?

High fever	Confusion/Sleepiness	Rash or purple patches on skin
Stiff neck	Nausea/Vomiting	
Light sensitivity	Lethargy	Seizures
	Severe headache	

The more symptoms, the higher the risk, so when these symptoms appear seek immediate medical attention.

How Is Meningitis Diagnosed?

- A. Diagnosis is made by a medical provider and is usually based on a combination of clinical symptoms and laboratory results from spinal fluid and blood tests.
- B. Early diagnosis and treatment can greatly improve the likelihood of recovery.

How Do I get Meningitis?

- A. The disease is transmitted when people exchange saliva (such as by kissing, or by sharing drinking containers, utensils, cigarettes, toothbrushes, etc.) or come in contact with respiratory or throat secretions.
- B. Coming into close contact with carriers, sharing such items as drinking glasses, and even kissing are ways of spreading and/or becoming infected with the disease.
- C. Examples of such carriers would be roommates, close friends, or classmates in a relatively small classroom. Because of these factors, students at institutions of higher education are considered to be at increased risk.

What can happen to me if I catch Meningitis?

- A. Death (in 8 to 24 hours from perfectly healthy to dead)
- B. Permanent brain damage
- C. Kidney failure
- D. Learning disability
- E. Hearing loss, blindness
- F. Limb damage (fingers, toes, arms, legs) that requires amputation
- G. Multiple other medical problems

What Can I Do?

- A. Antibiotic treatment, if received early, can save lives and increase chances of recovery, however, permanent disability or death can still occur.
- B. Meningococcal vaccination is available to help prevent the disease. The vaccine:
 - is effective against four out of the five most common bacterial types that cause 70% of the disease in the U.S. (but does not protect against all types of meningitis).

- takes 7-10 days to become effective, with protection lasting 3-5 years.
- is very safe—the most common side effects are redness and minor pain at the injection site for up to two days.
- is periodically available at the LCU Medical Clinic, and is commonly available at many doctors' offices, as well as some pharmacies.

For additional information:

- A. Contact your primary care provider.
- B. Contact the LCU Medical Clinic—upstairs in the Mabee Student Life Building (SUB)—by calling 806-720-7482
- C. Contact the City of Lubbock Health Department (806-775-2933) or the Texas Department of State Health Services (1-888-963-7111).
- D. Visit these websites: www.cdc.gov/meningococcal; and www.acha.org

Outdoor Adventure

LCU Rec Life is offering outdoor adventure beginning in the fall 2012! Our outdoor program will consist of various day trips and overnight trips. We will offer trainings, workshops and clinics on various outdoor topics. Additional fees apply. LCU does not carry health, accident, or life insurance on its students. Students assume full responsibility for any injuries received while participating in such activities, and participation is at the students own risk. Students assume full responsibility to provide their own health, accident, and life insurance. For additional information please call 806-720-7860 or email us at LCURecLife@lcu.edu.

Postings/Flyers/Signs

The objective of the policy is to ensure that Lubbock Christian University maintains an orderly appearance appropriate to a university campus while providing members of the greater university community with a maximum of publicity outlets. Cooperation is essential to creating an attractive and pleasant environment for students, faculty, staff, alumni and visitors. The Student Affairs Office must authorize all materials before they may be posted on campus. All individuals and organizations must have approval before posting signs, notices, flyers, banners and announcements including sidewalk chalk and chap decorations. Postings can be approved in the Student Affairs Office, which is located on the second floor of the Mabee Student Life Building (SUB). All material must bear the official LCU stamp before being posted or distributed. The stamp may not be

copied or reproduced. Materials must be submitted at least 4 days prior to the desired post date. All material must be in line with the university mission and goals and not violate any aspect of the university policy and procedures. All efforts will be made to ensure individuals are provided an opportunity to promote events and ideas. The Student Affairs Office retains the right to deny any individual the right to post materials.

All employment flyers must be approved and stamped through Career Services located in the Mabee Student Life Building (SUB). Employment postings may be posted on designated employment bulletin boards. See Career Services for additional information.

Postings are not allowed on glass and painted services on campus, and may not be posted in the McDonald-Moody Auditorium. Postings not approved or posted in prohibited areas may be removed without warning. Many campus buildings have designated boards for campus postings.

Post Office

Campus post office boxes are given to campus residents only. Students are responsible for checking their mailboxes each school day as all campus business is transacted through the university mail system and email.

Normal hours of operation are 9:00-3:30, Monday through Thursday and 9:00-noon on Friday. Mail addressed to students from off campus should be addressed in the following manner:

Name of Student
LCU Box _____
5601 19th Street
Lubbock, TX 79407

Residential Life and Student Housing

Full-time, single, and undergraduate students who have been out of high school fewer than four long semesters (2 years), are required to live in campus housing. Students may submit a petition to live off campus if they meet one of the following criteria:

- A. The student lives with an adult member of his/her immediate family (Immediate family is defined as a parent, grandparent, aunt, uncle, legal guardian, or sibling who is 21 or older.)
- B. Medical reasons for which documentation can be provided and cannot be met by alternative campus housing options.

A petition to live off campus must be submitted every fall and spring semester until the student has been out of high school for four long semesters (2 years). Part-time students are allowed to live in campus

housing only as space permits. Financial hardships are not considered as possible exemptions to the campus housing policy.

There are multiple housing facilities available on the campus of Lubbock Christian University. They are listed below.

- A. Katie Rogers Hall: all female housing, for students of all classifications
- B. Courtyard: all female housing available to juniors and seniors. Sophomores may apply if room is available.
- C. Johnson Hall: all male housing, for students of all classifications
- D. Mabee Living Center: all male housing available to juniors and seniors. Sophomores may apply if room is available.
- E. Apartments: 1, 2, and 4 bedroom units are reserved for students who have been out of high school four long semesters (or two years), are 20 years of age or older, and/or for married couples with no children.

****Please see the Residential Life guide on the LCU website for further information. The Residential Life Office is located on the second floor of the Mabee Student Life Building (SUB) and can be reached by calling 806-720-7507.*

Rhodes Perrin Recreation Center

The Rhodes Perrin Recreation Center (RPRC) is located on the south end of campus. All regular students working towards a degree plan have full access to the RPRC; excludes nursing, online, temporary, cohort and graduate students. All current, non-contract employees are granted access to the RPRC. Memberships may be purchased for those non-qualifying students and employee families. Participants wishing to enter the facility MUST present a current (2012-2013) LCU ID card to gain access. The RPRC offers basketball/volleyball courts, a futsal court, locker rooms, fitness center, group fitness room, intramurals, outdoor adventure and a rock wall. Posted hours are available on the LCU Rec Life website. LCU does not carry health, accident, or life insurance on its students. Students assume full responsibility for any injuries received while participating in such activities, and participation is at the students own risk. Students assume full responsibility to provide their own health, accident, and life insurance. For additional information please call 806-720-7860 or email us at LCURecLife@lcu.edu.

Rock Wall

Experience the culture of rock climbing at one of the tallest stand-alone rock walls in the state. We offer three tier trainings that will help prepare

you for the rock wall experience. Our rock wall holds 3 auto-belays, 16 top-rope anchors and 25 routes of varying difficulty. With fresh routes put up regularly, and special trained staff there to assist you, the rock wall promises to be an epic adventure for any skill level. LCU does not carry health, accident, or life insurance on its students. Students assume full responsibility for any injuries received while participating in such activities, and participation is at the students own risk. Students assume full responsibility to provide their own health, accident, and life insurance. For additional information please call 806-720-7860 or email us at LCURecLife@lcu.edu.

Roller Blades, Skateboards, and Bicycles

Roller blades, skateboards, and bicycles are only permitted on sidewalks and are for outside transportation only. Excessive speed, stunts, tricks, or jumps are prohibited on campus property.

Security

The LCU Security department operates 24 hours a day.

Administrative Services: The security administrative office is open Monday-Thursday 8:00AM-5:00PM, (closed during chapel and lunch), Friday 8:00AM-12:00PM. Administrative services are also available in the Student Affairs office during those times.

To report a crime or suspicious activities, please call 806-796-8918.

Security also provides a variety of services:

- Motorist assist (boosts and air)
- Escorts to and from locations
- Parking Services (parking permits)
- Crime prevention and awareness
- Investigation of crimes and incidents that occur on campus
- Lost and Found

To access the registered sex offender website and other security related issues, go to www.LCU.edu

Crime Report: In order to comply with the Department of Education regarding the Jeanne Clery Act of 1990, Lubbock Christian University must record all crimes occurring on campus on a yearly basis. Through resources from the Lubbock Police Department, the Lubbock Christian University Security Department, and the Student Affairs Office, an annual report is submitted to the U.S. Campus Crime website each October. The most current crime report statistics are available at www.LCU.edu.

Emergency Notification - LCU Alert: LCU Alert is an emergency notification system to inform LCU students, faculty, and staff of urgent information. Communication may be delivered through phone, email, and/or text messaging. The emergency notification system will be used for emergency communication only. Students may update their information at anytime on LCU SelfServe.

Missing Person Procedures: University missing person procedures apply to students who reside on campus and are deemed missing or absent from Lubbock Christian University for a period of at least 24 hours without a known reason. Within 24 hours after notification, campus officials will:

- A. Notify the person, designated by the student, to be contacted if student is determined missing;
- B. Notify a parent if the student is under 18 years old; and
- C. Notify appropriate law enforcement officials (in cases where student is over 18 and has not identified a person to be contacted.)

Emergency contact information is collected during registration and may be updated on enrollment validation forms or in the office of the registrar.

Severe Weather Evacuation Procedures

In the event of the sighting of a tornado that threatens the Lubbock Christian University campus, all persons in the building should move immediately to the interior hallways of the lowest possible floor away from windows. Maps defining safe areas are posted in the entrance of each building. Students are advised to monitor local television and radio for up-to-date weather information.

Solicitation

Campus property cannot be used for commercial or solicitation purposes. This includes online or traditional mail business ventures.

Student Insurance

Brochures for covering personal property in apartments or residence halls are available in the Student Affairs Office. Brochures for student medical insurance are also available.

Student Involvement

Students have the opportunity to participate in a variety of social, professional, and service clubs as well as to become involved in a broad spectrum of intercollegiate and intramural sports at LCU. Visit www.LCU.edu or the Student Affairs Office for more information.

Students participating in intramural sports, Master Follies, and other campus-related activities do so at their own risk. The university does not assume responsibility for accidents incurred during these activities. Students assume full responsibility to provide their own health, accident, and life insurance.

Student Liability

Students assume full responsibility to provide their own health, accident, and life insurance. The university is not responsible for any injuries incurred by a student. The university does not assume responsibility for or insure student property that is lost, damaged, or stolen. Students are advised to lock their rooms at all times, leave valuable property at home, and not keep large amounts of cash in their rooms. Lost or stolen keys should be reported immediately to the residence hall supervisor. Students assume responsibility to insure their personal property. The university does not provide health, accident, or life insurance for students.

Traffic and Parking Policy

Students are expected to be familiar with and abide by the regulations set forth in this handbook. LCU Security Officers are responsible for establishing guidelines for the use of any parking area on university property that could be used for parking even if not specifically designated for parking. Such areas include, but are not limited to, athletic fields, driveways, loading areas, and lawns.

Students using private vehicles on campus consent to search of the vehicle while on campus and agree to obey city, county, state, and federal traffic laws and regulations. The university does not provide insurance for personal vehicles or their contents.

LCU assumes no responsibility for stolen property or damage to any vehicle or its contents while the vehicle is being operated or parked on campus.

Students must register their vehicles with the Security Office each academic year and display the current parking decal on their vehicles and park in those areas designated for use by their decal. The decal should be placed on the outside of the back window in the lower left corner. For convertibles, the decal needs to be placed in the front window in the lower right corner. Motorcycles and bicycles are not required to have a parking permit; however, they need to be registered with the Security Office. Commuters may contact the Security Office to obtain parking permits for additional vehicles. Students may also pick up parking permits from the Student Affairs Office if the Security Office is closed.

Bicyclists, roller bladers, and skate boarders are reminded that the sidewalks are primarily utilized for pedestrians; however, they must remain on hard pavement. Tricks, stunts, or jumps are not allowed. Bicycles are not required to be registered; however, when not in use they must be secured to a cycle rack provided on campus.

There are several places on campus marked for handicap parking. City police regularly issue fines of \$250 for parking in handicap slots without proper permits. A vehicle may be towed or ticketed if it is parked in a restricted area or is a traffic hazard. Speed limits on campus roads are 10 mph except where posted otherwise. Parking is only permitted in designated slots.

Parking Permits:

Parking permits are required for all students parking on campus. Each permit has a color designation for parking permissions on campus. Students receive a copy of these permissions as well as an outlined map when they receive their permit. Permissions and maps may also be found on the security page of www.LCU.edu.

A color-coded system is used for parking on campus. Please observe the following:

- A. Yellow Curb: Visitor/faculty/staff parking Monday-Thursday 7:30 a.m.-5:00 p.m.; Friday 7:30 a.m.- noon
- B. Blue Curb: Handicap Parking only (City Police regularly issue fines of \$250 for parking in handicap parking slots)
- C. Red Curb: Fire Zone—No parking at any time
- D. Sidewalks: No parking at anytime

Prohibited Driving Areas:

- A. Campus service roads and sidewalks are to be utilized only by emergency and maintenance vehicles.
- B. Motorcycles and mopeds are not to be operated on sidewalks for any reason.

Parking Fines:

- A. \$20.00 – No valid parking permit; parking where prohibited by sign; parking in an unauthorized area (yellow curb, red curb, blue curb or striped zone); improperly parked in a slot; obstructing traffic
- B. \$50.00 – Parking in areas marked for handicap parking

Vehicles parked on LCU property without a permit will be issued a ticket. Tickets will be placed on the student account and must be paid in the Financial Services Office.

The person in whose name the permit is issued will be held responsible for that vehicle. A citation is not excused on the plea that another person was driving the vehicle at the time the vehicle was cited.

The university reserves the right to remove and impound vehicles left abandoned, any vehicle without licence plates, or any vehicle parked in a way that constitutes a serious hazard to vehicle or pedestrian traffic. The owner of any vehicle that is stalled or disabled on any part of the university campus must notify the LCU Security Department immediately.

The owners will be responsible for any fees involving the removing, impounding, and storing of their vehicles.

Appeal: Tickets are to be paid in the Financial Services Office. If you wish to contest a ticket, you must submit an email (michael.smith@LCU.edu) to the Chief of Security within 5 business days of receiving the ticket. The written appeal must specify grounds that would justify consideration. General dissatisfaction with the policy or an appeal for mercy is not an appropriate basis for an appeal. Contact the Chief of Security at 806-720-7521 to ask questions or obtain additional information regarding traffic and parking policies.

Tuition Payment/Requesting Excess Check

Undergraduate student accounts are due and payable by October 1 for the fall semester and March 1 for the spring semester.

Graduate students have the same due dates for their long sessions. Balances for short sessions are due on the seventh day of each session.

The Financial Services Office will accept payment on a student's bill or help arrange a payment plan through Tuition Management Systems (TMS). For more information, please contact the Student Account Advisor in the Financial Services Office at 806-720-7305.

Refund Policy: Tuition and room and board refunds are based on when students withdraw from the university or drop a course. Fees are not refundable. Request for withdrawals or drops must be made by completing a withdrawal or drop form, which is available from the registrar. Refunds of tuition and room and board are made according to the following refund schedule.

Sixteen Week Terms:

- 1st through the 5th day of term—100%
- 6th through 10th day of term—80%
- 11th through 15th day of term—60%
- 16th through final day of term—0%

Short Terms and Online Programs:

- Prior to first day of the term, or the first through the eight calendar day of the term—100%
- After the eight calendar day of the term—no refund

Cancellations occur when registration is cancelled prior to the first day of the term. A request for cancellation must be communicated to the registrar. Requests for cancellations received after classes begin will only be granted when the requestor never attended class or used university resources.

Statement and Payment Options: Statements are sent monthly to QuickBill where they can be viewed in the following way:

Go to <http://ChapLink.LCU.edu>, log in and click on “Bill Payment.” This will go directly to QuickBill. Students may view their statement, see previous statements, view previous payment transactions, and make payments. E-check payment is free of charge; just enter the account number and routing number from the bottom of the check. Master Card, Discover, and American Express credit cards are accepted with a processing fee of 2.75% of the payment.

If someone other than the student is responsible for payment, click on **Authorize Payer** and fill out the information. Use a simple password because it will be used only once. The authorized payer will then receive an email notification from QuickBill then the authorized payer will use the login name and password you have chosen. Once in the system, they will be asked to change the password. The payer will receive email notification each time a new statement is uploaded. If a password is forgotten, re-authorize payer using a new password. **Passwords are not retrievable.**

Live data can be found on LCU SelfServe web page by clicking on the Finances tab and looking at the details under Balance.

An email will be sent to all students when a new statement is uploaded, so be sure and keep up with your LCU emails—the official form of all LCU communication.

Payment Due Dates: Accounts are to be paid in full on or before October 1 for the fall semester and March 1 for the spring semester.

Accounts with a balance of more than \$200 will be charged a late fee of \$150. Accounts will then be placed on hold and registration will be withheld until the account is paid. If you have questions, please feel free to contact the Business Office at 806-720-7309.

Excess Checks: The Financial Services Office will process the excess on your student account. The first excess of each semester will be processed by the 14th day of the semester. Checks will NOT be available for pickup. Direct deposits will be processed twice a week and paper checks will be MAILED once per week.

Please check your preferred address in LCU SelfServe. This is the address to which your check will be mailed. Direct deposit forms are available in the Financial Services Office and must be filled out at least one month prior to your excess being processed. If your banking information changes, a new direct deposit form is required.

Complaint Procedure: Students wishing to issue a complaint about an account balance should first go directly to the Student Accounts Advisor in the Financial Services Office and discuss the problem. If a resolution cannot be made, students may appeal in writing to the Vice President for Financial Services. For further questions, concerning refunds and/or account balances, please feel free to contact the Financial Services Office 806-720-7309.

University Communication

The university provides all students an email account and all campus residents a post office box. All campus business between offices and students is transacted through the university mail system and email.

Lubbock Christian University's official means of communication is through the LCU email account that is provided to students. All students should check their LCU email on a daily basis. Failure to do so does not nullify the information contained in the email.

For more information about the LCU email account, please contact the LCU ChapDesk at 806-720-7100. For information about campus post office boxes, contact the Post Office that is located on the first floor of the Mabee Student Life Building (SUB).

Veteran's Benefits

The Registrar, located in the Administration Building, serves as the Student Veteran's Benefit coordinator.

Work Study

Students who qualify for the Federal Work Study Program will need to market themselves in order to find a job. They must build a resume, determine available hours, dress nicely, and apply to each office on campus. A list of work study job opportunities is available online through Chaplink under Resources, Work Study. Questions or additional information about work study can be directed to Financial Assistance located in Room 102 of the Administration Building Lobby.

For those who do not qualify for the Federal Work Study Program, the Career Center, located upstairs in the Mabee Student Life Building (SUB), compiles lists of jobs available in the area. Local employment agencies are also a good resource to utilize. In addition, there are several departments on campus that hire students who are not work study eligible (cafeteria, tutoring, etc.).

CODE OF COMMUNITY STANDARDS

Students enrolling in the university agree to conduct themselves in a manner consistent with our identity as a Christian educational institution. The Code of Community Standards extends to off-campus student conduct when that conduct is likely to have an adverse effect on students, the university, or the educational process.

Students who are accused of violating university policies or rules will be assured certain procedures unless those rights are temporarily suspended for the immediate protection and safety of the university community. The Dean of Students will seek information concerning the violation from witnesses, allow the student to be heard concerning the violation, and if a preponderance of evidence indicates a violation has occurred, determine the appropriate sanction.

Students who are concerned about destructive or at risk behaviors from friends or fellow students can share their concerns with the office of Student Affairs.

Community Alcohol and Drug Policy

Lubbock Christian University has enacted the following alcohol and drug policy to apply to all students of the Lubbock Christian University community, whether on or off-campus as a standard of living to be upheld at all times. In addition to these specific policies, it will be a violation of the Community Alcohol and Drug Policy if a student is in violation of a local, state or federal law concerning alcohol or drugs or controlled substances.

A. Alcohol

1. Lubbock Christian University is an alcohol-free campus. The consumption or possession of alcoholic beverages or beverage containers is strictly prohibited when:
 - a.) on Lubbock Christian University property or,
 - b.) in attendance of a Lubbock Christian University sponsored event or,
 - c.) in attendance of a function or event that is associated with Lubbock Christian University.
2. A student in the company of others who are consuming alcoholic beverages or are in the possession of alcoholic containers or paraphernalia will be assumed a participant in alcohol consumption.
3. Students who post pictures of themselves or other students on social media or networking sites that imply student violation of the Lubbock Christian University alcohol and/or drug policy may be subject to immediate sanctioning.

4. Drunkenness, on or off campus, is not consistent with the mission of Lubbock Christian University and will not be tolerated in any form or fashion. Drunkenness is defined as any offensive, disruptive, destructive, hazardous, vulgar, or uncontrolled behavior during or following the consumption of alcoholic beverages. Documented proof of drunkenness is not required by the University to impose sanction for violations of the Alcohol Policy. The University will base decisions on a preponderance of the evidence (more likely than not) that drunkenness occurred. The University strongly recommends that Lubbock Christian University students remove themselves from any hint of alcohol-related violations so as to avoid the appearance of impropriety.
5. Students consuming alcohol under the age of 21 are in violation of the alcohol policy. Misrepresentation of one's age for the purpose of purchasing or consuming alcohol is strictly prohibited. This includes the manufacture, sale, distribution, possession, or attempt to obtain a fake ID.
6. Operation of a motor vehicle while under the influence of alcohol or a controlled substance is of such a disdainful nature that any verified offenses, whether legally prosecuted or not, may result in immediate suspension, dismissal, or expulsion.
7. Hosting or attending an event or private party (or otherwise allowing such an occasion to occur) at a student's residence, whether an apartment, house, or other facility, or at another location, public or private, at which
 - a.) LCU students under the age of twenty-one are in violation of Alcohol Policy,
 - b.) any LCU student is in violation of the university drug policy may result in immediate suspension, dismissal, or expulsion.

B. Drugs

1. Possession, use, or distribution of any potentially harmful or illegal substance (including, but not limited to, any substance that is not legally obtainable or any substance that is legally obtainable but has been illegally acquired or is being sold or distributed unlawfully) or drug-related paraphernalia, on or off campus, is strictly prohibited. For the purposes of this policy, presence will be considered possession. Note: smoke, residue, odor, or other paraphernalia constitutes presence.

2. The attempt to obtain, use, possess, distribute, or sell, any potentially harmful or illegal substance (including, but not limited to, any substance that is not legally obtainable or any substance that is legally obtainable but has been illegally acquired or is being sold or distributed unlawfully) or drug-related paraphernalia, on or off campus, is strictly prohibited.
3. Offenses involving on-campus possession, use, or distribution of illegal or controlled substances may be referred to the Lubbock Police Department, in addition to any university sanctions that may apply.
4. Anyone suspected of or reported to have been involved in the use of illegal drugs or controlled substances may be required to submit to drug testing. Refusal to submit to immediate drug testing, attempts to evade testing, or actions calculated or intended to skew, alter, or falsify the results of a drug test administered under this policy will result in disciplinary action. All costs of a positive test are the responsibility of the student. Students testing positive for any illegal drug or controlled substance, or in violation of testing requirements within this policy, or found in violation of T3-01 may be subject to immediate dismissal.

A student who voluntarily discloses information about an off-campus alcohol or drug use violation may potentially be eligible to remain a student at Lubbock Christian University. In any such case, the Dean of Students will view all academic records, student conduct files, and take into consideration the student's conduct thorough investigation to determine if the student is performing and achieving academic, social, and character-driven goals in concert with the mission of the university. In such cases that the Dean of Students deems appropriate, minimum rehabilitative sanctions will include counseling, extended probationary sanctions, and community service, which may be imposed on an offending student in lieu of automatic dismissal. The student is responsible for all costs involved with counseling, drug testing, and any other rehabilitation services they may be required. A second offense will result in automatic dismissal without the right of appeal.

Alcohol abuse among college students, both traditional and non-traditional, is one of the most pressing issues facing institutions of higher education across the country. The above policies regarding alcohol use are not intended to place judgement, add moral weight, or otherwise condemn those who legally consume alcohol. Instead, Lubbock Christian University's

goal is to provide a framework which affords all students the best possible opportunities for success in their pursuit of higher education.

Lubbock Christian University strongly believes in community accountability and has resources such as medical services, student counseling, advice, and help in matters of life, including the potentially serious matters listed above. In some cases, student needs may exceed Lubbock Christian University's capacity to aid or help, and in such cases, the campus community may refer the student to off-campus help that will better assist the student.

Community Disruption Policy

Community is at the heart of Lubbock Christian University. It is the responsibility of students, faculty, and staff to hold and respect the mission and values that are uniquely associated with Lubbock Christian University. As a part of a community where God is glorified and mutual respect and dignity of others is the norm, each person shares the responsibility to respect the values of the Lubbock Christian University community.

In cases where the values of the university and those represented by the lifestyle of individual students are not congruent, and disruption of community occurs, the university may remove the student from campus housing, activities, or the university at large.

Students, at times, may exhibit behavior that indicates that they are a threat to themselves or others or a disruption to the university or housing community at large. Examples include, but are not limited to, pregnancy in residential housing, eating disorders or other lifestyle habits which cause other health risks, repeated remarks about seeming infatuation with death or suicide, self-mutilation, and an actual suicide attempt.

The university's priority is to get help for an individual exhibiting such signs; therefore, certain actions or special regulations may be required if deemed to be in the best interest of the student's personal health. Counseling or professional intervention may be needed to determine the nature and depth of a suspected problem. In some instances, a student's behavior or circumstance may be of such extreme nature that it causes disruptions in the residence halls or in the community at large. In that event, the determination may be made by the Student Affairs Review Committee that the student would be best served by being removed or restricted from the university residential community, given a new room assignment, relocated to another residence hall, or restricted from the university at large until approved to return to campus and/or the original living arrangement. If a student does not accept the decision of the Student Affairs Review Committee voluntarily, disciplinary action may be taken.

University staff members are committed to attempting to utilize resources reasonably available to the student. However, if the needs of the student exceed the university's resources, the student may be removed from Lubbock Christian University so that he or she can receive the necessary care.

Dress Code

While recognizing that personal tastes and styles may vary considerably, the university has established a dress code that all students are expected to review and follow. The purpose of these guidelines is to encourage modesty consistent with Christian living and standards of personal appearance that will be expected for many students in their chosen professions.

Individual faculty members or departments may adopt additional standards for dress or appearance, particularly when students are representing the university in internship opportunities or on university-affiliated trips

General university guidelines for appropriate dress include but are not limited to the following:

- A. Shorts, skirts, and dresses must be modest in style and length, mid-thigh or longer and appear modest while standing and sitting. While these guidelines are provided to aid the student in defining what is modest, one should realize some clothing that meets these guidelines may still appear immodest.
- B. Shirts, tops, or dresses must go over both shoulders, cover all the abdomen, sides, and back, and must not be low cut or excessively tight-fitting, i.e., strapless shirts, tops, dresses, halter-tops.
- C. Low-rise jeans, shorts or slacks that are revealing when bending over or in the seated position are inappropriate.
- D. Spandex/nylon shorts, boxers, excessively tight fitting clothes, or garments with slits extending higher than mid-thigh are not appropriate.
- E. Appropriate undergarments must be worn and concealed at all times.
- F. Body piercing, including gauges, that are extreme or otherwise distracting maybe considered inappropriate and will be addressed by the Dean of Students.
- G. Athletic clothing appropriate to the sport may be worn while participating in recreational or recreation classes/activities in designated athletic/recreational areas. Please contact the Athletics Department or the Recreational Life Department with specific questions.

- H. Clothing with inappropriate advertising, pictures, and /or provocative or suggestive language that is contrary to the mission and Christian standards of Lubbock Christian University is prohibited. This includes clothing promoting alcohol or tobacco products.

Students failing to observe the personal appearance policies of the university should expect to be approached by faculty, staff, or administrative personnel regarding their appearance. Deliberate attempts to circumvent this policy will be referred to the Dean of Students Office. If students are uncertain about the dress code, they should ask their residence hall director or the Dean of Students.

Dress in Residence Halls: Students should be properly clothed before entering the hallway or any common area in residence halls. Special care should be given to this matter on the first floor, where visitors or facilities personnel are more likely to be present at any time.

Fire Policy

LCU considers fire safety extremely important, and students have an obligation to adhere to university regulations as well as city and state statutes.

Misuse of Fire Safety Equipment: Any individual who misuses or tampers with fire safety equipment (signs, extinguishers, smoke detectors, pull stations) will be subject to disciplinary action and will be charged a fine of \$250 plus the cost of repair or replacement of misused or damaged equipment, cleaning of the facility and damage to other property.

Setting Fire: Any individual who intentionally, negligently, and/or recklessly sets a fire in or near a university building is subject to immediate dismissal from the University, may be charged a fine of \$250 minimum, and will be charged for repairing any damage caused by the fire.

In addition to being subject to university penalties, any student who starts a fire, damages or tampers with evacuation alarms, or misuses fire safety equipment also may be subject to prosecution in criminal court by the proper federal, state, county, or city authorities, and /or the Lubbock Fire Department in accordance with the Lubbock Fire Code and all statutes, laws, rules, and regulations. Special events such as BBQ's must be approved through the Student Affairs Office.

Please see the Residential Life guide on the LCU website for further information. The Residential Life Office is located on the second floor of the Mabee Student Life Building (SUB) and can be reached by calling 806-720-7507.

Hazing Policy

Students are advised that “hazing” is a crime in the State of Texas. The university does not condone or allow hazing and will sanction students allowing, condoning, or participating in hazing or other dangerous acts. Students are responsible to know and comply with the law against hazing in its entirety. (This section has been directly copied from the Texas Law Handbook including Penal Code and Code of Criminal Procedure. Chapter 51 section 51.936 & Chapter 37, Sub chapter F. Hazing, sections 37.151 through 37.157.)

51.936. Hazing

- A. Sub chapter F, Chapter 37, applies to hazing at an educational institution under this section.
- B. For purposes of this section, in Sub chapter F, Chapter 37, “educational institution” means an institution of higher education.
- C. Each post secondary educational institution shall distribute to each student during the first three weeks of each semester:
 1. A summary of the provisions of Sub chapter F, Chapter 37,
 2. A list of organizations that have been disciplined for hazing or convicted for hazing on or off the campus of the institution during the preceding three years.
- D. If the institution publishes a general catalogue, student handbook, or similar publication, it shall publish summary of the provisions of Sub chapter F, Chapter 37, in each edition of the publication.

(Added by L.1995, chap. 260(18), eff. 5/30/95.)

SUB CHAPTER F. HAZING

37.151. Definitions

In this Sub chapter:

1. “Educational institution” includes public or private school
2. “Pledge” means any person who has been accepted by, is considering an offer of membership from, or is in the process of qualifying for membership in an organization.
3. “Pledging” means any action or activity related to becoming a member of an organization.
4. “Student” means any person who:
 - A. is registered in or in attendance at an educational institution;

- B. has been accepted for admission at the educational institution where the hazing incident occurs; or
 - C. intends to attend an educational institution during any of its regular sessions after a period of scheduled vacation.
5. "Organization" means a fraternity, sorority, association, corporation, order, society, corps, club, or service, social, or similar group, whose members are primarily students.
6. "Hazing" means any intentional, knowing, or reckless act, occurring on or off campus of an education institution, by one person alone or acting with others, directed against a student, that endangers the mental or physical health or safety of a student for the purpose of pledging, being initiated into, affiliating with, holding office in, or maintaining membership in an organization.

The term includes:

- A. any type of physical brutality, such as whipping, beating, striking, branding, electronic shocking, placing of a harmful substance on the body, or similar activity;
- B. any type of physical activity, such as sleep deprivation, exposure to the elements, confinement in a small space, calisthenics, or other activity that subjects the student to an unreasonable risk of harm or that adversely affects the mental or physical health or safety of the student;
- C. any activity involving consumption of food, liquid, alcoholic beverage, liquor, drug, or other substance that subject the student to an unreasonable risk of harm or that adversely affects the mental or physical health or safety of the student.
- D. any activity that intimidates or threatens the student with ostracism, that subjects the student to extreme mental stress, shame, or humiliation, that adversely affects the mental health or dignity of the student or discourages the student from entering or remaining registered in an educational institution, or that may reasonably be expected to cause a student to leave the organization of the institution rather than submit to acts described in this subdivision; and
- E. any activity that induces, causes, or requires the student to perform a duty or task that involves violation of Penal Code.

added by L.1995, chap 260(1), eff. 5/30/95)

37.152. Personal Hazing Offense

- A. A person commits an offense if the person:
 - 1. Engages in hazing;
 - 2. Solicits, encourages, directs, aids, or attempts to aid another in engaging in hazing;
 - 3. Recklessly permits hazing to occur; or
 - 4. Has firsthand knowledge of the planning of a specific hazing incident involving a student in an educational institution, or has firsthand knowledge that a specific hazing incident has occurred, and knowingly fails to report that knowledge in writing to the Dean of Students or other appropriate official of the institution.
- B. The offense of failing to report is a Class B misdemeanor.
- C. Any other offense under this section that does not cause serious bodily injury to another is a Class B misdemeanor.
- D. Any other offense under this section that causes serious bodily injury to another is a Class A misdemeanor.
- E. Any other offense under this section that causes the death of another is a state jail felony.
- F. Except if an offense causes the death of a student, in sentencing a person convicted of an offense under this section, the court may require the person to perform community service, subject to the same conditions imposed on a person placed on community supervision under Section 11, Article 42.12, Code of Criminal Procedure, for an appropriate period of time in lieu of confinement in county jail or in lieu of a part of the time the person is sentenced to confinement in county jail.

37.153. Organization Hazing Offense

- A. An organization commits an offense if the organization condones or encourages hazing or if an officer or any combination of members, pledges, or alumni of the organization commits or assists in the commission of hazing.
- B. An offense under this section is a misdemeanor punishable by
 - 1. a fine of not less than \$5,000 nor more than \$10,000; or
 - 2. if the court finds that the offense caused personal injury, property damage, or other loss, a fine of not

less than \$5,000 nor more than double the amount lost or expenses incurred because of the injury, damage, or loss.

Notification of Parents

Whenever a dependent student is placed on probation, suspension, or is dismissed due to non-compliance with the code of community standards, parents of the dependent student may be notified by mail or phone. Furthermore, parents of any student under the age of 21 may be notified should their student be placed on probation for violating the LCU Alcohol and Drug policies. A copy of the sanctions may be sent with a letter of explanation. The university also reserves the right to contact parents when the administration believes that parental contact is in the best interest of the student and/or the university.

Pornography

All materials of a pornographic nature including, but not specifically limited to, items, portrayals, and photographs found in magazines, videos, and the internet are considered immoral and not conducive to the mission of LCU. Use of pornography is prohibited. Students who struggle with addictions to pornography should seek confidential counseling from the Counseling Center.

Sexual Harassment and Sexual Violence Policy

I. Introductory Statement

Sexual harassment and sexual violence violate federal civil rights laws and University policy against discrimination. Lubbock Christian University is committed to creating and providing an atmosphere in which students can engage fully in the learning process without fear of sexual harassment or sexual violence. Toward this end, all members of the university community, including faculty, staff, students, and third parties, must understand that any form of sexual harassment or sexual violence will not be tolerated.

Therefore, because the University stands against such behaviors, the University will take prompt, decisive action to: investigate allegations of sexual violence; initiate the disciplinary process if appropriate; and issue appropriate sanctions against any student found responsible for acts of sexual violence whether the behavior occurred on campus or off campus.

Furthermore, these acts may constitute violations of other University policies and regulations that may require additional proceedings. Students may wish to pursue the matter through the state's civil, and/or criminal systems as well as through the University.

II. Definitions

A. Sexual harassment: Unwelcome conduct of a sexual nature. It includes unwelcome sexual advances, requests for sexual favors, and other verbal, nonverbal, or physical conduct of a sexual nature.

B. Sexual violence: A form of sexual harassment prohibited by Title IX. Title IX of the Education Amendments of 1972 (Title IX) broadly prohibits discrimination on the basis of sex in any education program or activity receiving federal financial assistance. Sexual violence is viewed under the law as an extreme form of hostile environment/sexual harassment and must be addressed. When an institution “knows or reasonably should know” about a hostile environment, they are required “to take immediate action to eliminate the harassment, prevent its recurrence and address its effects.” Institutions must adopt and publicize policies as well as designate at least one Title IX coordinator to respond to their obligations under the law.

C. Consent to a sexual act: A clear expression of consent to a sexual act.

Consenting persons must act freely, voluntarily, and have knowledge of the act or transaction involved. Consent will not be implied by silence, mere passivity from a state of intoxication or unconsciousness. Lack of consent is implied if there is a threat of violence, if violence is in fact used, or if the accused has taken advantage of a position of influence which that person has over the complainant.

D. Non-consent to a sexual act: A lack of clear expression of consent to a sexual act.

E. Forcible sexual offense: Involvement without consent in any sexual act in which there is force, expressed or implied, or use of duress or deception upon the complainant. This may include, but is not limited to rape, sexual penetration, sodomy, or any other act as defined in this policy. This may also include forced penetration by a foreign object (including a finger). **Note: For the purposes of this policy, it is emphasized that Forced Sexual Intercourse is defined as rape and includes the terms commonly referred to as “date rape” or “acquaintance rape”.**

F. Non-forcible sexual offense: Involvement without consent in any sexual act when the complainant is unable to give consent due to the use of drugs, alcohol, intellectual deficiency or other disability.

G. Quid Pro Quo Sexual Harassment: Unwelcome sexual advances, requests for sexual favors, and other verbal and physical conduct of

a sexual nature by one in a position of power or influence constitutes “quid pro quo sexual harassment” when 1) submission by an individual is made either an explicit or implicit term or condition of academic standing, or 2) submission to or rejection of such conduct is used as the basis for academic decisions affecting that student. As defined here, “quid pro quo sexual harassment” normally arises in the context of an authority relationship. This relationship may be direct as in the case of teacher and student or it may be indirect when the harasser has the power to influence others who have authority over the individual bringing the complaint.

H. Hostile Environment: When Sexual Harassment or Sexual Violence is directed toward an individual and has the purpose or effect of 1) creating an intimidating, hostile, or offensive academic environment, or 2) unreasonably interferes with another’s work or academic performance.

III. Reporting Sexual Violence

If the University knows or reasonably should know about an incident of sexual harassment or sexual violence that creates a hostile environment, the University will take immediate action to eliminate the harassment, prevent its recurrence, and address its effects. To be proactive, the University publishes a notice of nondiscrimination and has adopted and published grievance procedures. In cases involving potential criminal conduct, the Title IX Coordinator or designee will determine, consistent with state and local law, whether appropriate law enforcement or other authorities should be notified.

Students who are the victims under this policy are encouraged to report the incident to appropriate University officials such as Housing staff members, Campus Security, a faculty member, and Medical Center and Counseling Center staff and to do so immediately.

IV. Courses of Action

Following initial medical procedures (if needed) and attention to the emotional well-being of a complainant, the appropriate University official will review appropriate University services and legal remedies with the complainant. These are:

A. Follow-up Medical Assistance: It may be necessary for subsequent medical services through LCU Medical Clinic, an emergency room or a private physician. The appropriate University official will be in the best position to monitor the situation and inform the complainant accordingly.

B. Counseling and Psychological Services: The staff of the Counseling Center is prepared to assist sexual violence complainants in dealing with the emotional aftermath of such an experience. Complainants can discuss their concerns in an atmosphere of privacy and confidentiality to the extent allowed by the law. Off-campus counseling resources also may be considered.

C. Filing a University Complaint: Sexual violence constitutes a violation of University policy. The University will inform the complainant of procedures before beginning an investigation. By filing a complaint with the Dean/Assistant Dean of Students or other Title IX designee, complainants will have their complaints investigated. If the investigator finds there is good reason to proceed, the complaint will have access to the provisions of the University Student Code of Conduct. Most investigations would be expected to be completed within 60 days from the date of the original complaint. An investigation by the local law enforcement will not delay, more than temporarily, the investigation of the institution.

If the complainant requests confidentiality or asks that the complaint not be pursued, the University will take all reasonable steps to investigate and respond to the complaint consistent with the request for confidentiality or the request not to pursue an investigation. If the complainant insists that his or her name or other identifiable information not be disclosed to the alleged respondent, the complainant would be informed that the University's ability to respond may be limited. The complainant will be advised that Title IX may require the University to take specific actions based on their knowledge of sexual violence or assault. The complainant will also be reminded that Title IX prohibits retaliation and that University officials will not only take steps to prevent retaliation but also take strong responsive action if it occurs.

After all such advice if the complainant continues to ask that his or her name or other identifiable information not be revealed, the University will evaluate that request in the context of its responsibility to provide a safe and nondiscriminatory environment for all students. This includes considering such factors as: the seriousness of the alleged harassment; the complainant's age; whether there have been other harassment complaints against the same individual; and the alleged harasser's rights to receive information about the allegations if the information is maintained as an "educational record" under FERPA.

If the complainant is a student but the alleged respondent is not an LCU student or employee, the Dean/Assistant Dean of Students will

provide the complainant support and guidance through the civil or criminal complaint process. University resources are available to complainants regardless of the status of the alleged respondent, including assistance in pursuing an internal complaint process where the alleged respondent is not a student but is employed by LCU.

If the alleged respondent is an LCU student, the complainant may choose to have the complaint heard by a panel of a minimum of three university personnel. Mediation is not an option to resolve a complaint of sexual violence or assault under this policy. Among the provisions of either process are the following:

1. Both parties will be able to present witnesses and evidence;
2. Attorneys and other personal representatives will not be permitted for either party;
3. Neither party will be allowed to question or cross examine the other;
4. Both parties will have the opportunity to appeal;
5. The past sexual history of the complainant and alleged respondent will be deemed irrelevant to the proceeding process except as that history may be related directly to the incident being heard; and
6. A decision will be based on the standard that it is more likely than not that the alleged behavior occurred, sometimes referred to as the preponderance of the evidence.
7. Both parties will be notified concurrently in writing about the outcome of both the complaint and any appeal whether harassment was found to have occurred or not.

D. Should the alleged respondent be found responsible for the alleged sexual violence, the University, where possible, and for the welfare of the complainant, will make adjustments in such things as housing assignments and enrollment. The University will also take steps to prevent reoccurrence of any harassment and to correct its discriminatory effects on the complainant and others if appropriate.

E. While there is no time limit for filing a complaint with the Dean/Assistant Dean of Students, the University retains jurisdiction over individuals only so long as they remain enrolled or employed by the University.

F. As long as sexual assault complainants remain enrolled as LCU students, there is no time limitation for complainants to report complaints and receive services from the University.

G. Certain forms of sexual assault may be a violation of the statutes of the State of Texas. Complainants, therefore, may have certain legal rights with regard to criminal and civil action. Again, the Primary Contact or other appropriate University official will have pertinent information regarding the rights of complainants, but will not be providing legal advice. They will assist complainants in their contacts with the police department and the district attorney.

H. This policy seeks to encourage students, faculty, and other employees to express freely, responsibly, and in an orderly way opinions and feelings about any problem or complaint of sexual harassment or sexual violence. Retaliation against persons who report or provide information about sexual harassment or behavior that might constitute sexual harassment is strictly prohibited. Any act of reprisal, including internal interference, coercion, and restraint, by a university employee or by one acting on behalf of the university, violates this policy and will result in appropriate disciplinary action. This sexual harassment policy shall not, however, be used to bring frivolous or malicious complaints against students, faculty, and employees. If a complaint has been made in bad faith, as demonstrated by clear and convincing evidence, disciplinary action may be taken against the person bringing the complaint.

V. Sexual Violence Response Training

The University will provide appropriate training aimed at identifying and assisting in reporting sexual harassment and violence to those individuals likely to witness or receive reports of such behavior.

VI. Sexual Violence Prevention and Education

Students are urged to take responsibility for their relationships and guard against sexual violence. Furthermore, students must be aware of their surroundings both on campus and off campus and take precautions that will diminish the likelihood of becoming a victim of sexual violence.

The University provides numerous educational means by which students can be informed about these issues. Also, students are urged to practice risk reduction behaviors. The entire University community must be alerted to and conscious of sexual violence and the impact such behavior has upon complainants and the University community at large.

Smoking and Smokeless Tobacco

Students should be aware of the many physical dangers associated with the use of tobacco products. To maintain a healthy environment and to

encourage healthy lifestyles for all students, staff, and faculty, use of all tobacco products (including smokeless tobacco) is strictly prohibited on the LCU campus. The safety of all residents requires that students and their guests respect this policy. Students should be aware that they would be held responsible for the actions of any of their visitors or guests.

Statement on Sexuality

Consistent with the breadth of the Christian tradition, Lubbock Christian University will be guided by the understanding that human sexuality is a gift from the creator God, designed for human flourishing and that the purposes of this gift include (1) the procreation of human life and (2) the uniting and strengthening of the marital bond in self-giving love. These purposes are to be achieved through heterosexual relationships within marriage.

Operating from this theological conviction and upon our core value of allegiance to scripture, LCU will seek to encourage a view of sexuality which leads to human flourishing, and when needed, will address situations in which sexual expression functions corrosively on human flourishing. Misuses of God's gift will be understood to include, but not be limited to, sexual abuse, sexual harassment, sexual assault, incest, adultery, use of pornography, lewd behavior, fornication, homosexual acts, and any other activity or practice that would result in sexual sin.

Lubbock Christian University expects the members of the university community to respect the mission and values of the institution, even if they have personal disagreements with these values. As with any kind of culture, for the culture of LCU to embody its core convictions, it is necessary that certain parameters be maintained. Thus, disregard of LCU's fundamental theological commitments and above states values will result in action based on the following policy.

Policy: Consistent with the statement of Lubbock Christian University concerning sexual misconduct, the university shall thoroughly review the facts and circumstances of each allegation of sexual misconduct involving a student, faculty member or staff member, and determine if the allegation is supported by credible evidence.

The university may impose a sanction against the individual that is appropriate for the act committed. In doing so, the university shall offer counsel and assistance to the individual so that the sanction imposed may be a catalyst for redemption in his or her life.

Because of their unique positions as role models, faculty members and staff members are held to a standard of exemplary conduct. The sanctions

that the university may impose against a faculty member or a staff member for an act of sexual misconduct range from censure to separation.

The statements provided herein will provide guidance including but not limited to the following policies:

- Code of Community Standards (located in the Student Handbook)
- Sexual Harassment & Sexual Assault
- Conduct Tiers and Community Responsibility

Sanctions imposed for failure to adhere to this statement are defined in the Community Disruption Policy and the Conduct Tier System as stated in the Student Handbook.

Under no circumstances may this policy be construed to waive any of the rights granted to Lubbock Christian University under the exemption issued to the University on September 26, 1985, by the U.S. Department of Education covering certain regulations under Title IX of the Education Amendments of 1972 or under the religious exemption Section 702 Title VII of the Civil Rights Act of 1964.

Weapons and Explosives

Under current Texas law, it is a felony to possess or carry a firearm of any kind, an illegal knife, or any prohibited weapon on school premises. All weapons are prohibited at school-sponsored events. If the person in violation is a student, he or she may also be subject to the university student conduct policy and may be suspended or dismissed.

It is against university policy for faculty, staff and students to be in possession of weapons on the campus of Lubbock Christian University. Weapons will be defined as firearms, switchblades, knives (with a blade that exceeds 4 inches), all hunting related equipment, all arrow related guns and bows, paint-ball guns, bb guns, blow guns, and designated martial arts equipment or any item that has been modified to cause harm. Ammunition for any type of firearm is also prohibited. Campus Security, residence hall directors, and the Office of the Dean of Students may confiscate weapons which may not violate the law. These types of weapons include, but are not limited to, slingshots and airsoft guns. Violations of the Code of Community Standards involving weapons will not be tolerated and will be dealt with in accordance with the Tier system.

Explosives are not permitted in campus housing under any circumstances. Any student who throws, ignites, or has in his possession any fireworks, explosives, or explosive ingredients, or pyrotechnics of any nature on university property will be subject to disciplinary action and may be suspended from student housing.

NON-DISCIPLINARY PROCESS

In keeping with the redemptive nature of LCU's disciplinary philosophy, students who come forward confessing an addictive lifestyle including illegal drugs and controlled substances, steroids, alcohol, sexual misconduct, pornography, and internet abuse will be afforded an opportunity to submit to a range of possibilities outside the disciplinary process. The following conditions must be met in order for students to take advantage of this non-disciplinary policy:

- A. The student must take the first step by discussing his or her situation with the Dean of Students in order to negotiate an appropriate response. Once a violation is identified or reported, the normal disciplinary process will ensue, and the student will no longer have the option of a non-disciplinary response.
- B. The student must be willing to submit to any intervention deemed appropriate by the Dean of Students.
- C. The student must understand that in cases where the behavior is repetitive, self-destructive, endangering to others, or involves legal issues, the university has the responsibility to take appropriate action, including suspension or dismissal from the university.

SPECIAL NOTE: *The university maintains the right to require the student to enter into professional counseling and/or medical treatment if the behavior in question warrants such a response. The student will assume financial responsibility for these services.*

For additional information about the non-disciplinary process, please contact the Office of the Dean of Students in the Student Affairs Office located on the second floor of the Mabee Student Life Building (SUB).

CONDUCT TIERS AND COMMUNITY RESPONSIBILITY

Incident reports alleging violations of the Code of Community Standards come in many different forms. Reports of violations of the Code of Community Responsibility or other violations of the Student Handbook will be investigated in a fair and thorough manner by the Dean of Students. Incident reports may be forwarded to the Student Affairs Office from members of the university community, including students, staff, and faculty. Additionally, reports, complaints, or other information involving possible violations of the Student Handbook may come from local, state, and federal agencies or other outside sources. These reports may also be forwarded to the Dean of Students and investigated as warranted. Documentation and any subsequent response by the Dean of Students will become part of the student's conduct file.

Conduct Sanctions

Violations of the Code of Community Standards will result in the possible imposition of one or more of the sanctions listed below. Sanctions will take into account the facts and circumstances surrounding each case, intent, the safety of the university community, student conduct history, integrity, and honesty in investigation process, and the sanction that will best benefit both the student and the campus community. *Violation of any federal, state, or local law while enrolled as a student of the university, whether or not explicitly listed as a conduct tier, may also result in one or more of the sanctions listed below.* The sanctions below appear in alphabetical order and not necessarily in the order in which they occur. In each case, the student will be provided with written statement(s) outlining the specific conditions of University imposed sanction(s).

Definitions of possible sanctions include:

Alternative Conduct Sanctions: Lubbock Christian University has an outstanding relationship with local community outreach centers and city-wide service organizations. The university also believes strongly in the growth, rehabilitative nature, and applicability of sanctions in regard to violations of the Code of Community Standards. The Intelligent Decisions Advocacy Program (IDAP) is a program designed to, when applicable, closely relate the violation of the Code of Community Standards committed with an appropriate sanction. Students who violate the Code of Community Standards will be enrolled in the IDAP program for a specific amount of time until their obligations have been fulfilled. Such obligations will range from community service on or off the campus of

Lubbock Christian University or city-wide service or educational programs. Students enrolled in the IDAP program will be monitored by the Dean of Students.

Conduct Probation: A status that indicates that a student's relationship with the university is tenuous and that specified conditions must be met and behaviors must be modified to continue as a student for the current and/or additional semesters.

Dismissal: Dismissal is the separation of the student from the university as a result of an official decision to terminate a student's enrollment for the remainder of the academic semester in which the offense occurred and/or for additional semesters as warranted by circumstances of the offense. Notification of dismissals will be sent to appropriate university officials, including the student's academic advisor and parent or guardian as allowed by FERPA. Students who are dismissed for conduct reasons may apply for admission after satisfying requirements of the original dismissal agreement, but the university reserves the right to deny or place conditions on admission.

Dismissal from University Housing: Loss of privilege to live in university housing. Students who lose the privilege to live on campus for conduct reasons will not receive a refund of room and board charges.

Fines: Payment of charges for violation of regulations. These charges must be paid in the Financial Services Office.

Loss of Institutional Funds: Any monies received from LCU, including but not limited to, scholarships for academics and athletics or discounts. This sanction may be imposed for the current and/or additional semesters.

Loss of Privileges: Loss may include eligibility to represent the university officially on athletic teams or performing groups, attendance at school functions, seeking or holding an elected or appointed student office, right to advance register, eating in the Cafeteria, participation in social clubs or intramural sports, and use of specific university facilities, computer systems, equipment, services, or restriction to residence hall or room.

Reprimand: Written warning that continuation or repetition of misconduct may result in a more severe sanction.

Restitution: Requirement to pay for the repair or replacement of damaged property. If restitution is due the university, the charges will be added to the student's account. Failure to pay appropriate restitution to another student will result in additional sanctions including denial of future enrollment or refusal to release official transcript.

Suspension: Temporary separation of the student from the university for a specified amount of time.

Warning: An oral or written warning for conduct unbecoming a Lubbock Christian University student.

Conduct Tiers

I. Tier 1 Violations: Violations falling under this category will result in corrective action warnings (either verbal or written). Additional stipulations or secondary conditions may be applied. All university officials, including the Dean of Students, Residence Hall Supervisors, and Residence Assistants may enforce compliance with this section. They include, but are not limited to,

T1-01. Minor instances of disorderly conduct during chapel or any other public assembly or class

T1-02. Failure to present official LCU ID Card upon request of university authorities, including all administrators, deans, members of the faculty, LCU Security Officers, residence hall and university staff

T1-03. Exhibiting, displaying, or engaging in lewd, indecent, sexually explicit suggestive material, conduct, actions, or words not congruent with values of LCU, including but not limited to: alcoholic beverage containers, photographs, personal photographs, posters, decorations, displays, clothing, and advertisements

T1-04. Violation of LCU campus dress code

T1-05. Engaging or threatening to engage in behavior that would cause minor damage to university property or to the personal property of others

T1-06. Use of profanity, vulgarity, or obscenity in any form

T1-07. Violations of university housing policies, general university policies, or parking/safety regulations; includes violations of curfew policies for freshmen and restricted sophomores

T1-08. Violations of general residence life policies including, but not limited to, check-out procedures, cleanliness, burning of candles and/or incense, misuse of university/residence hall furniture and/or equipment

T1-09. Failure to accurately list with the university a current place of residence and to promptly inform the university of any subsequent changes in the listing

T1-10. Use of tobacco in any form on campus or at any university-sponsored event

T1-11. Unauthorized entries into prohibited or restrictive areas

Note: *Dependent on severity of the offense and the student's conduct history, a violation in Tier 1 could be viewed as a Tier 2 violation or a Tier 3 violation and will be dealt with accordingly.*

II. Tier 2 Violations: Tier 2 violations will result minimally in the enrollment to the Intelligent Decisions Advocacy Program (IDAP) or community service on the first occurrence or may result in university probation on the second occurrence. In addition, the Dean of Students may deem suspension, dismissal, additional conditions, or alternative requirements as an appropriate consequence for first or subsequent Tier II offenses. Violations include, but are not limited to,

T2-01. Failure to respond timely and in an appropriate manner to a summons to any administrative office or to appear at a university conduct hearing

T2-02. Failure to comply with a disciplinary decision, conditions of probation (including terms of student appeals), or the directive of a university official acting in the performance of his/her duties

T2-03. Misuse of fire or safety equipment; that is using such equipment for other than its intended purpose. Also includes automatic fines for misuse of fire extinguishers, pulling fire alarms, or making false emergency notifications

T2-04. Unauthorized use, duplication, or possession of university keys, as well as the unauthorized entry or use of university buildings, facilities, equipment, supplies, or resources

T2-05. Possession of pornography, pornographic material, and pornographic devices in any form (i.e. hardcopy, video, electronic), as well as suggestive or otherwise sexually inappropriate material

T2-06. Violations of the visitation policies of university residence halls

T2-07. Violation of federal, state, or local law or university policy concerning computer use

T2-08. Forgery, alteration, or misuse of university documents, forms, records, identification cards, or meal plans

T2-09. Violation of Community Alcohol Policy

T2-10. Gambling, defined as playing games of chance for money, is prohibited in any form including, but not limited to, wagering, gaming, bookmaking, and on-line gambling

T2-11. Possession of stolen property

T2-12. Lying to a university authority, including all administrators, deans, members of the faculty, student workers, LCU Security Officers, and residence hall supervisors

Note: *Any reports of academic dishonesty (plagiarism, cheating, etc.) will be reported to the Dean of Students and will be noted in the student's permanent conduct file.*

T2-13. Failure to adhere to university requirements concerning chapel attendance and behavior

T2-14. Unauthorized use of university identification numbers, including but not limited to, copy codes and long distance codes

T2-15. Any participation in hazing. (See "Hazing Policy" on page 57)

T2-16. Engaging or threatening to engage in behavior that would cause major damage to university property or to the personal property of others

T2-17. Engaging in behavior that poses a direct threat of harm to the health or safety of self or others.

T2-18. Possession, distribution, or sale of drug paraphernalia

Note: *Dependent on severity of the offense and the student's conduct history, a violation in Tier 2 could be viewed as a Tier 3 violation and will be dealt with accordingly.*

III. Tier 3 Violations: Tier 3 violations may result in dismissal from the university for one or more semesters, including permanent expulsion, on the first occurrence. These offenses include, but are not limited to,

T3-01. Violation of community drug policy, including but not limited to, possession, use, distribution, or sale of illegal drugs, including illegally obtained prescription drugs

T3-02. Second violation of possession or consumption of alcoholic beverages on or off campus, including violations after the completion of university probation

T3-03. Rape, sexual assault, or other non-consensual sexual activity

T3-04. Arson

T3-05. Possession, use, or discharge of any weapon on campus or at a university-sponsored event

T3-06. Any intentional interference of university activities or events

T3-07. Willful participation in any campus or LCU sponsored

activity in which drunkenness, lewd, disorderly, or indecent behavior takes place

T3-08. Theft

T3-09. Failure to submit to drug testing

T3-10. Failure to comply with the terms of the Community Disruption Policy

Please Note: *Honesty, a spirit of cooperation in the disciplinary process, and consideration of the student's prior offenses will be evaluated as an integral part of the Office of the Dean of Students investigation process.*

Violation of any federal, state, or local law not specifically covered in the above conduct tiers may result in disciplinary action.

STUDENT APPEAL PROCESS

Lubbock Christian University has implemented procedures for student appeals with the intent of assuring fundamental fairness in all areas of the disciplinary process. Appeals must be submitted in writing to the Student Affairs Office within three (3) business days of the sanction. The written appeal must cite the specific grounds that would justify consideration of an appeal. Appeals will not be considered unless submitted in writing and within three (3) business days of the sanction.

Please Note: *General dissatisfaction with the sanction or an appeal for mercy is not an appropriate basis for an appeal.*

Appropriate grounds for an appeal include:

- A. insufficient evidence to support the decision;
- B. new evidence or facts not known to the student or the Office of the Dean of Students at the time of the hearing;
- C. procedural irregularity that undermined the student's ability to present a defense;
- D. inappropriateness of the sanction for the violation of the Code of Community Standards (including consideration of the student's prior offenses, mitigating circumstances, honesty in the investigation process, or (un)willingness to cooperate in the disciplinary process.)

Conduct Review Board

In the assurance that all students will receive a fair and impartial review of their conduct sanction, the Conduct Review Board (CRB) will hear all student appeals regarding conduct sanctions and chapel offenses. The CRB will be comprised of two faculty members, two staff members, two students, and one non-voting chairperson. The chair will vote only in the event of a tie. Representative(s) from the Division of Student Affairs will be present and available to answer questions by the CRB or the student(s) in question. A quorum of one faculty member, one staff member, one student, and the chair is necessary to conduct a hearing.

The Conduct Review Board will look at all aspects of the investigation carried out by the Dean of Students. The CRB may choose to meet with the student in question, as well as other individuals involved in the situation, as they see fit. No outside witness or counsel is allowed in these hearings. The CRB will be allowed to review only the information presented during the proceeding and will uphold, amend, or repeal the decision of the Dean of Students. The CRB will communicate its findings

and actions in writing and deliver them to the appropriate dean within one (1) business day. Their decision will be communicated to the student within three (3) business days by a representative of the Division of Student Affairs. It is the responsibility of the Division of Student Affairs to contractually bind the student to the terms of any amended sanction. While appealing or awaiting results of an appeal, the student will be granted permission to continue attending classes unless his or her presence on campus presents a reasonable likelihood of a threat to the university community or to any individual.

Presidential Review

After a hearing with the CRB, students who believe they were not treated fairly in the appeal process or that the resulting sanction imposed is unreasonable can submit a written appeal to the president of Lubbock Christian University within three (3) business days of the CRB's action. Appeals to the president must be turned in to the Dean of Students. The president may elect to meet with the student and/or may review details of the case with Student Affairs personnel. Upon review of the case, the president or his/her designee may uphold, amend, or repeal the decision of the CRB. The president will communicate his/her decision in writing to the student and the Dean of Students within five (5) business days.

The decision of the president is final.

Questions or request for additional information about the Code of Community Standards, conduct tiers, or the appeal process can be directed to the Dean of Students in the Student Affairs Office at 806-720-7501. The Student Affairs Office is located on the second floor of the Mabee Student Life Building (SUB).

Please Note: *Lubbock Christian University may refuse the right of any student to attend the university if it is believed to be in the best interest of the student or university community.*

****The Code of Community Standards was created using input from multiple sources, including Pepperdine University, Abilene Christian University, Oklahoma Christian University, Faulkner University, Rochester College, and Wheaton College.*



2012-2013 **Student Events Calendar**

***Bolded Athletic Events Indicate Home Game**

*Please see university catalog for withdrawal, refund dates and
additional academic calendar information*

august 2012

August 2011

13

• Advanced Registration 9AM-3PM

14

15

16

17

18

19

• Transfer Student Dinner

MONDAY

TUESDAY

WEDNESDAY

THURSDAY

FRIDAY

SUNDAY

SATURDAY

August 2011

august 2012

MONDAY

20

TUESDAY

21

WEDNESDAY

22

- GO! 2012 • Residence Halls OPEN @ 9AM for Orientation
- Lunch and Dinner ONLY in Cafeteria

THURSDAY

23

- GO! 2012 • Cafeteria Resumes Regular Service
- Auditions for Chamber Singers, Forte and Best Friends

FRIDAY

24

- GO! 2012
- Residence Halls OPEN to all Students @ 9AM • Best Friends Retreat
- Volleyball @ Coca Cola Classic, Plainview, TX

SATURDAY

25

- GO! 2012 • Best Friends Retreat
- Volleyball @ Coca Cola Classic, Plainview, TX

SUNDAY

26

- Best Friends Retreat

27

- Fall 2012 Classes Begin
- Rec Life Welcome Week • Praise Choir Auditions
- **Lady Chap/Chap Soccer vs. University of the SW, 1PM/3PM**

MONDAY

28

- Rec Life Welcome Week • Praise Choir Auditions • LCU Ring Days

TUESDAY

29

- Rec Life Welcome Week • Praise Choir Auditions • LCU Ring Days

WEDNESDAY

30

- Rec Life Welcome Week • Praise Choir Auditions
- Blur 7PM, McDonald Moody
- **Chap Soccer vs. McMurry University, 4PM**

THURSDAY

31

- Volleyball @University of Great Falls Tournament, Las Vegas, NV
- Chamber Singers 2nd Round Auditions, 11:40AM

FRIDAY

1

- Volleyball @ University of Great Falls Tournament, Las Vegas, NV
- **Lady Chap/Chap Soccer vs. Our Lady of the Lake University, 2PM/4PM**

SATURDAY

2

SUNDAY

August 2011

september 2012

MONDAY

3

- Labor Day (offices closed) • Lunch and Dinner ONLY in the Cafeteria
- Lady Chap/Chap Soccer vs. Wiley College @ MVC Dallas, TX, 2PM/4PM

TUESDAY

4

- Volleyball @ University of Texas Permian Basin, Odessa, TX, 7PM

WEDNESDAY

5

THURSDAY

6

FRIDAY

7

- Band/Choir Retreat @ Camp Blue Haven
- Volleyball @ Tarleton State University Invitational @ Stephenville, TX

SATURDAY

8

- Band/Choir Retreat @ Camp Blue Haven
- Volleyball @ Tarleton State University Invitational, Stephenville, TX
- **Lady Chap/Chap Soccer vs. Texas Wesleyan University, 2PM/4PM**

SUNDAY

9

- Band/Choir Retreat @ Camp Blue Haven
- Grandparent's Day

10

- Career Week
- Intramural Sports Begin

MONDAY

11

- Career Week
- Volleyball @ University of SW, Hobbs, NM, 6PM (MST)

TUESDAY

12

- Career Week
- 12th Day of Class
- Lady Chap/Chap Soccer vs. Northwood University, 3PM/5PM

WEDNESDAY

13

- Career Week
- Part-Time Job Fair 11:30AM-3PM, Baker Conference Center

THURSDAY

14

- Volleyball Chap Invitational vs. University of the SW, 5PM

FRIDAY

15

- Volleyball Chap Invitational vs. College of the Ozarks 3PM
- Lady Chap/Chap Soccer @ Huston-Tillotson University, Austin, TX, 11AM/1PM

SATURDAY

16

SUNDAY

August 2011

september 2012

MONDAY

17

- Chap Fit Challenge Starts
- Lady Chap/Chap Soccer @ University of Houston, Austin, TX, 1PM/3PM

TUESDAY

18

- 24-Hour Reading Marathon
- Volleyball @ Wayland Baptist University, Plainview, 7PM

WEDNESDAY

19

- Writing Carnival

THURSDAY

20

- Lady Chap Soccer @ NW OK State University, Alva, OK, 1PM

FRIDAY

21

- Last Day to Apply for Fall Graduation
- **Volleyball vs. John Brown University, 2PM**
- **Volleyball vs. Our Lady of the Lake University, 7PM**

SATURDAY

22

- First Day of Autumn
- **Volleyball vs. University of Texas at Brownsville, 2PM**

SUNDAY

23

- Presidential Inauguration Week

24

- Presidential Inauguration Week

MONDAY

25

- Presidential Inauguration Week
- Lady Chap/Soccer @ University of the SW, Shawnee, OK, 1PM/3PM

TUESDAY

26

- Presidential Inauguration Week

WEDNESDAY

27

- Presidential Inauguration Week

THURSDAY

28

- Volleyball @ Oklahoma City University, Ok City, OK, 7PM

FRIDAY

29

- Volleyball @ Mid America Christian University, Ok City, OK 1PM
- Lady Chap Soccer @ Wayland Baptist University, Plainview, TX, 6PM

SATURDAY

30

SUNDAY

August 2011

october 2012

MONDAY

1

• Moser Ministry Conference

TUESDAY

2

• Moser Ministry Conference

WEDNESDAY

3

THURSDAY

4

• Lady Chap/Chap Soccer @ St. Gregory's University,
Shawnee, OK, 1PM/3PM

FRIDAY

5

• Volleyball vs. St Gregory's University, 7PM

SATURDAY

6

• Volleyball vs. Oklahoma Baptist
University 1PM
• Lady Chap Soccer @
Oklahoma Baptist University,
Shawnee, OK, 12PM/ 2PM

SUNDAY

7

8

- Columbus Day

MONDAY

9

- Volleyball vs. Univeristy of the SW, 7PM

TUESDAY

10

WEDNESDAY

11

- Health Fair/Blood Drive
- Lady Chap/Chap Soccer vs. Rogers State University, 2PM/4PM

THURSDAY

12

- Family Weekend

FRIDAY

13

- Family Weekend
- * Ring Ceremony
- Musical Student Sampler
- Lady Chap/Chap Soccer vs. John Brown University, 11AM/1PM

SATURDAY

14

- Family Weekend

SUNDAY

August 2011

october 2012

MONDAY

15

- Chap Day

TUESDAY

16

- Volleyball vs. Wayland Baptist University, 7PM

WEDNESDAY

17

THURSDAY

18

- Fall Break (offices closed) • Cafeteria CLOSED for Fall Break
- Lady Chap/Chap Soccer @ Oklahoma City University, Oklahoma City, OK, 5PM/7PM

FRIDAY

19

- Fall Break (offices closed) • Cafeteria CLOSED for Fall Break
- Volleyball @ University of Arkansas, Ft. Smith, AR, 6PM

SATURDAY

20

- Cafeteria CLOSED for Fall Break
- Volleyball @ John Brown University Siloam Springs, AR 11AM
- Lady Chap/Chap Soccer @ Mid-America Christian University, Oklahoma City, OK, 11AM/1PM

SUNDAY

21

- Dinner ONLY in the cafeteria

22

- Cafeteria Resumes Regular Service

MONDAY

23

TUESDAY

24

WEDNESDAY

25

- KR Trick or Treating 6-8PM
- Lady Chap/Chap Soccer vs. University of Science & Arts of Oklahoma 2PM/4PM

THURSDAY

26

- Rush
- Master Follies Hosts/Hostesses Auditions 2-5PM
- Volleyball vs. Mid America Christian University, 7PM

FRIDAY

27

- Rush
- Volleyball vs. Oklahoma City University, 1PM

SATURDAY

28

- Rush

SUNDAY

August 2011 October/november 2012

MONDAY

29

- Advanced Registration for Spring 2013
- Chap Soccer @ Wayland Baptist University, Plainview, TX 7PM

TUESDAY

30

WEDNESDAY

31

- Halloween

THURSDAY

1

- Betenbough Lectures

FRIDAY

2

- Betenbough Lectures
- Rush * Volleyball @ Oklahoma Baptist University, Shawnee, OK, 6PM
- **Lady Chap BB vs. Langston University, 6PM**

SATURDAY

3

- Rush
- Volleyball @ St. Gregory's University, Shawnee, OK, 1PM
- **Lady Chap BB vs. Texas Wesleyan University, 2PM**

SUNDAY

4

- Rush
- Daylight Savings Time ends

5

- Chap Day

MONDAY

6

- Election Day
- **Chap BB vs. Our Lady of the Lake University, 7PM**
- Lady Chap BB @ Texas Woman's University, Denton, TX, 7PM

TUESDAY

7

WEDNESDAY

8

- Blur @ 7PM McDonald Moody Auditorium

THURSDAY

9

- Volleyball Sooner Athletic Conference Tournament, TBA
- Lady Chap BB @ Angelo State University, San Angelo, TX, TBA

FRIDAY

10

- Volleyball Sooner Athletic Conference Tournament, TBA
- Rec Life Annual Turkey Trot
- Chap/Lady Chap BB @ Angelo State University, San Angelo, TX, 7PM/TBA

SATURDAY

11

- Veteran's Day

SUNDAY

August 2011

november 2012

MONDAY

12

• Lady Chap BB vs. McMurry University, 7PM

TUESDAY

13

• Chap BB @ Eastern New Mexico University, Portales, NM, 7:30PM (MST)

WEDNESDAY

14

THURSDAY

15

FRIDAY

16

• Band One Day Tour
• Chap BB vs. St. Thomas @ San Antonio, TX, 2PM
• Lady Chap BB @ Metro State University, Denver, CO, 8PM MST

SATURDAY

17

• Volleyball National Tournament
• Opening Round, TBA
• Chap BB vs. Our Lady of the Lake
University @ San Antonio, TX, 4PM
• Lady Chap BB @ Colorado
Christian University,
Denver, CO, TBA

SUNDAY

18

19

MONDAY

20

TUESDAY

- Lady Chap BB vs. Arlington Baptist College, 6PM
- Chap BB vs. Arlington Baptist College @ Plainview, TX, 6PM

21

WEDNESDAY

- Thanksgiving Break (offices closed)
- Residence halls CLOSE @ 10AM
- Cafeteria CLOSED for Thanksgiving Break

22

THURSDAY

- Thanksgiving Day (offices closed)
- Cafeteria CLOSED for Thanksgiving Break

23

FRIDAY

- Thanksgiving Break (offices closed)
- Cafeteria CLOSED for Thanksgiving Break

24

SATURDAY

- Cafeteria CLOSED for Thanksgiving Break

25

SUNDAY

- Cafeteria CLOSED for Thanksgiving Break
- Residence Halls OPEN @ 1PM

August 2011/September/December 2012

MONDAY

26

- Cafeteria Resumes Regular Service
- Chap BB vs. Eastern New Mexico University, 7PM

TUESDAY

27

- Volleyball National Tournament @ Sioux City, Iowa, TBA
- Lady Chap BB @ Oklahoma Christian University, Edmond, OK, 5:30PM
- JH Christmas @ 7PM-11PM

WEDNESDAY

28

- Volleyball National Tournament @ Sioux City, Iowa, TBA

THURSDAY

29

- Volleyball National Tournament @ Sioux City, Iowa, TBA

FRIDAY

30

- Volleyball National Tournament @ Sioux City, Iowa, TBA

SATURDAY

1

SUNDAY

2

• Volleyball National Tournament
@ Sioux City, Iowa, TBA

december 2012

August 2011

3

MONDAY

4

TUESDAY

- Lady Chap/Chap BB vs. Wayland Baptist University, 6PM/8PM

5

WEDNESDAY

- Band concert @ Monterey Church or Christ 7PM

6

THURSDAY

- Music Dept Christmas Dinner Concert

7

FRIDAY

- Last Day of Class for the Fall Semester

8

SATURDAY

- Music Major Final Recital
- Final Exams
- All Residents MUST be Moved Out Within 24 Hours of Last Exam

9

SUNDAY

- Final Exams
- All Residents MUST be Moved Out Within 24 Hours of Last Exam

August 2011

december 2012

MONDAY

10

- Final Exams
- All Residents MUST be Moved Out Within 24 Hours of Last Exam

TUESDAY

11

- Final Exams
- All Residents MUST be Moved Out Within 24 Hours of Last Exam

WEDNESDAY

12

- Final Exams
- All Residents MUST be Moved Out Within 24 Hours of Last Exam

THURSDAY

13

- Final Exams
- Breakfast and Lunch ONLY in Cafeteria
- All Residents MUST be Moved Out Within 24 Hours of Last Exam

FRIDAY

14

- Cafeteria CLOSED for Semester
- Choir Tour of DFW-Central Texas
- Residence Halls CLOSE @ 10AM

SATURDAY

15

- Cafeteria CLOSED for Semester
- Choir Tour of DFW-Central Texas
- Commencement
- Chap BB @ Stephen F. Austin University, Nacogdoches, TX, 3PM

SUNDAY

16

- Cafeteria CLOSED for Semester
- Choir Tour of DFW-Central Texas

17

- Cafeteria CLOSED for Semester
- Choir Tour of DFW-Central Texas
- **Chap BB vs. Angelo State University, 7PM**

MONDAY

18

- Cafeteria CLOSED for Semester
- Choir Tour of DFW-Central Texas

TUESDAY

19

- Cafeteria CLOSED for Semester
- Choir Tour of DFW-Central Texas

WEDNESDAY

20

- Cafeteria CLOSED for Semester
- Choir Tour of DFW-Central Texas

THURSDAY

21

- Cafeteria CLOSED for Semester

FRIDAY

22

- First Day of Winter
- Cafeteria CLOSED for Semester

SATURDAY

23

- Cafeteria CLOSED for Semester

SUNDAY

August 2011

december 2012

MONDAY

24

- Christmas Break University Holiday (offices closed)
- Cafeteria CLOSED for Semester

TUESDAY

25

- Christmas Day
- Christmas Break University Holiday (offices closed)
- Cafeteria CLOSED for Semester

WEDNESDAY

26

- Christmas Break University Holiday (offices closed)
- Cafeteria CLOSED for Semester

THURSDAY

27

- Christmas Break University Holiday (offices closed)
- Cafeteria CLOSED for Semester

FRIDAY

28

- Christmas Break University Holiday (offices closed)
- Cafeteria CLOSED for Semester
- Lady Chap BB @ Lyon College, Batesville, AR, 8PM

SATURDAY

29

- Christmas Break University Holiday (offices closed)
- Cafeteria CLOSED for Semester
- Lady Chap BB vs. St. Catharine College @ Batesville, AR, 2PM

SUNDAY

30

- Christmas Break University Holiday (offices closed)
- Cafeteria CLOSED for Semester

december/january 2013 ~~august~~ 2011

31

- New Year's Eve
- Christmas Break University Holiday (offices closed)
- Cafeteria CLOSED for Semester

MONDAY

1

- New Year's Day
- Christmas Break University Holiday (offices closed)
- Cafeteria CLOSED for Semester

TUESDAY

2

- Cafeteria CLOSED for Semester

WEDNESDAY

3

- Cafeteria CLOSED for Semester
- Lady Chap/Chap BB @ Oklahoma Baptist University, Shawnee, OK, 6PM/8PM

THURSDAY

4

- Cafeteria CLOSED for Semester

FRIDAY

5

- Cafeteria CLOSED for Semester
- Residence Halls OPEN @ 1PM
- Lady Chap/Chap BB @ St. Gregory's University, Shawnee, OK, 1PM/3PM

SATURDAY

6

- Lunch and Dinner ONLY in Cafeteria
- Social Club Commitment Week

SUNDAY

August 2011

January 2013

MONDAY

7

- Cafeteria Resumes Regular Service • Social Club Commitment Week
- Spring 2013 Night Classes Begin • Registration 9AM-3PM

TUESDAY

8

- Spring 2013 Classes Begin • Social Club Commitment Week

WEDNESDAY

9

- Social Club Commitment Week

THURSDAY

10

- Social Club Commitment Week
- Lady Chap/Chap BB vs. Oklahoma City University, 6PM/8PM

FRIDAY

11

- Social Club Commitment Week

SATURDAY

12

- Social Club Commitment Week
- Lady Chap/Chap BB vs. Mid-America Christian University, 1PM/3PM

SUNDAY

13

january 2013

August 2011

14

MONDAY

15

TUESDAY

16

WEDNESDAY

17

THURSDAY

18

FRIDAY

• Choir Tour to Amarillo

19

- Choir Tour to Amarillo
- Lady Chap/Chap BB @ University of the Science & Arts of Oklahoma, Chickasha, OK, 1PM/3PM

SATURDAY

20

SUNDAY

- ChoirTour to Amarillo
- Praise Choir Local Concert

August 2011

January 2013

MONDAY

21

• Martin Luther King Day

TUESDAY

22

WEDNESDAY

23

• 12th Day of Class

THURSDAY

24

• LCU Blood Drive
• Lady Chap/Chap BB vs. John Brown University, 6PM/8PM

FRIDAY

25

• Last Day to Apply for Spring Graduation

SATURDAY

26

SUNDAY

27

• Lady Chap/Chap BB vs. Rogers State University, 1PM/3PM

january/february 2013 August 2011

28

MONDAY

29

TUESDAY

30

WEDNESDAY

31

THURSDAY

- Lady Chap/Chap BB @ Mid-America Christian University, Oklahoma City, OK, 6PM/8PM

1

FRIDAY

- Softball @ St. Mary's University Tournament, San Antonio, TX, TBA

2

- Softball @ St. Mary's University Tournament, San Antonio, TX, TBA
- Lady Chap/Chap BB @ Oklahoma City University, Oklahoma City, OK, 1PM/3PM

SATURDAY

3

- Softball @ St. Mary's University Tournament, San Antonio, TX, TBA

SUNDAY

August 2011

february 2013

MONDAY

4

TUESDAY

5

• Baseball @ University of Texas-Permian Basin, Odessa, TX , 1PM

WEDNESDAY

6

THURSDAY

7

• Homecoming/Master Follies
• Lady Chap/Chap BB vs. St. Gregory's University, 6PM/8PM

FRIDAY

8

• Homecoming/Master Follies
• Baseball vs. Texas College, 2PM (DH)

SATURDAY

9

• Homecoming/Master Follies
• Softball @ University of the SW,
Flores, NM, 12PM MST
• Lady Chap/Chap BB vs. Oklahoma
Baptist University, 1PM/3PM
• Baseball vs. Texas College,
1PM (DH)

SUNDAY

10

11

MONDAY

12

TUESDAY

13

WEDNESDAY

- TMEA-Music Majors & Faculty to San Antonio

14

THURSDAY

- Valentine's Day • TMEA-Music Majors & Faculty to San Antonio
- Softball @ Northwood University, Cedar Hill, TX, 1PM
- Lady Chap/Chap BB @ Rogers State University, Claremore, OK, 6PM/8PM

15

FRIDAY

- TMEA-Music Majors & Faculty to San Antonio
- Softball @ Cowtown Classic, Fort Worth, TX, TBA
- Baseball @ Angelo State University, San Angelo, TX , TBA

16 • TMEA-Music Majors & Faculty to San Antonio

SATURDAY

- Softball @ Cowtown Classic, Fort Worth, TX, TBA
- Lady Chap/Chap BB @ John Brown University, Siloam Springs, AR, 1PM/3PM
- Baseball @ Angelo State University, San Angelo, TX, TBA

17

SUNDAY

August 2011

february 2013

MONDAY

18

• President's Day • Chap Day

TUESDAY

19

• Lady Chap/Chap BB @ Wayland Baptist University, Plainview, TX,
6PM/8PM

WEDNESDAY

20

THURSDAY

21

Lady Chap/Chap BB vs. University of the Science & Arts of Oklahoma,
6PM/8PM

FRIDAY

22

• Out of the Darkness Week
• Baseball vs. McPherson College, TBA

SATURDAY

23

• Out of the Darkness Week
• Baseball vs. McPherson College,
TBA

SUNDAY

24

• Out of the Darkness Week
• Baseball vs. McPherson
College, TBA

february/march 2013 August 2011

25

- Out of the Darkness Week

MONDAY

26

- Out of the Darkness Week

TUESDAY

27

- Out of the Darkness Week
- **Softball vs. Western Texas College, 1PM**

WEDNESDAY

28

- Out of the Darkness Week
- Lady Chap/Chap BB SAC Tournament, Shawnee, OK TBA

THURSDAY

1

- Spring Theater Production
- Lady Chap/Chap BB SAC Tournament, Shawnee, OK TBA
- **Baseball vs. West Texas A&M University, 2PM (DH)**

FRIDAY

2

- Spring Theater Production
- Lady Chap/Chap BB SAC Tournament, Shawnee, OK TBA
- **Baseball @ West Texas A&M University, Canyon, TX, 1PM (DH)**

SATURDAY

3

SUNDAY

August 2011

march 2013

MONDAY

4

TUESDAY

5

WEDNESDAY

6

- Choir Campaign to Eastern Europe

THURSDAY

7

- Choir Campaign to Eastern Europe
- Softball @ Oklahoma Baptist University, Shawnee, OK, TBA

FRIDAY

8

- Residence Halls CLOSE @ Noon
- Choir Campaign to Eastern Europe
- Softball @ Oklahoma Baptist University, Shawnee, OK, TBA
- Baseball @ Mid-America Christian University, Oklahoma City, OK, 1PM (DH)

SATURDAY

9

- Choir Campaign to Eastern Europe
- Cafeteria CLOSED for Spring Break
- Baseball @ Mid-America Christian University, Oklahoma City, OK, 12PM (DH)

SUNDAY

10

- Choir Campaign to Eastern Europe
- Cafeteria CLOSED for Spring Break
- Daylight Savings Time Begins

11

- Choir Campaign to Eastern Europe
- Cafeteria CLOSED for Spring Break
- Spring Break University Holiday (offices closed)
- Softball @ Tucson Invitational, Tucson, AZ, TBA

MONDAY

12

- Choir Campaign to Eastern Europe
- Cafeteria CLOSED for Spring Break
- Spring Break University Holiday (offices closed)
- Baseball @ Tucson Invitational Games, Tucson, AZ, TBA

TUESDAY

13

- Choir Campaign to Eastern Europe
- Cafeteria CLOSED for Spring Break
- Spring Break University Holiday (offices closed)
- Baseball @ Tucson Invitational Games, Tucson, AZ, TBA
- Lady Chap/Chap BB @ NAIA National Tournament, Frankfort, KY, TBA

WEDNESDAY

14

- Choir Campaign to Eastern Europe
- Cafeteria CLOSED for Spring Break
- Spring Break University Holiday (offices closed)
- Baseball @ Tucson Invitational Games, Tucson, AZ, TBA
- Lady Chap/Chap BB @ NAIA National Tournament, Frankfort, KY, TBA

THURSDAY

15

- Choir Campaign to Eastern Europe
- Cafeteria CLOSED for Spring Break
- Spring Break University Holiday (offices closed)
- Baseball @ Tucson Invitational Games, Tucson, AZ, TBA
- Lady Chap/Chap BB @ NAIA National Tournament, Frankfort, KY, TBA

FRIDAY

16

- Choir Campaign to Eastern Europe
- Cafeteria CLOSED for Spring Break
- **Softball vs. St. Gregory's University, TBA**
- Lady Chap/Chap BB @ NAIA National Tournament, Frankfort, KY, TBA

SATURDAY

17

- St. Patrick's Day
- Choir Campaign to Eastern Europe
- Cafeteria CLOSED for Spring Break
- Residence Halls OPEN @ 1pm
- Lady Chap/Chap BB @ NAIA National Tournament, Frankfort, KY, TBA

SUNDAY

August 2011

march 2013

MONDAY

18

- Cafeteria Resumes Regular Service
- Lady Chap/Chap BB @ NAIA National Tournament, Frankfort, KY, TBA

TUESDAY

19

- **Baseball vs. University of Texas-Permian Basin, 5PM**
- Lady Chap/Chap BB @ NAIA National Tournament, Frankfort, KY, TBA

WEDNESDAY

20

- First Day of Spring

THURSDAY

21

FRIDAY

22

- **Baseball vs. University of the Science & Arts of Oklahoma, 3PM (DH)**

SATURDAY

23

SUNDAY

24

- Collide Service Project
- **Baseball vs. University of the Science & Arts of Oklahoma, 12PM (DH)**

25

- Advanced Registration for Fall 2013

MONDAY

26

TUESDAY

27

- Music Major Final Recital

WEDNESDAY

28

- Baseball @ St. Gregory's University, Shawnee, OK, 1PM (DH)

THURSDAY

29

- Lunch and Dinner ONLY in the cafeteria
- Good Friday (Offices Closed)
- **Softball vs. Rogers State University, 2PM**
- Baseball @ St. Gregory's University, Shawnee, OK, 12PM (DH)

FRIDAY

30

- **Softball vs. Rogers State University, 1PM**

SATURDAY

31

- Easter

SUNDAY

August 2011

april 2013

MONDAY

1

• Chap Day

TUESDAY

2

• Softball vs. University of Texas Permian Basin, 2PM

WEDNESDAY

3

THURSDAY

4

FRIDAY

5

• Softball vs. University of Science & Arts of Oklahoma, 2PM
• Baseball vs. Oklahoma Baptist University, 3PM (DH)

SATURDAY

6

• Softball vs. University of Science & Arts of Oklahoma, 12PM
• Baseball vs. Oklahoma Baptist University, 12PM (DH)

SUNDAY

7

april 2013

August 2011

8

MONDAY

9

TUESDAY

10

WEDNESDAY

11

THURSDAY

12

FRIDAY

- Softball @ Oklahoma City University, Oklahoma City, OK, TBA
- Baseball @ Oklahoma City University, Oklahoma City, OK, 3PM (DH)

13

- Softball @ Oklahoma City University, Oklahoma City, OK, TBA
- Baseball @ Oklahoma City University, Oklahoma City, OK, 12PM (DH)

SATURDAY

14

- Student Appreciation Banquet

SUNDAY

August 2011

april 2013

MONDAY

15

• Tax Day

TUESDAY

16

• Softball @ Northwood University, Cedar Hill, TX, 2PM

WEDNESDAY

17

• Scholar's Colloquium

THURSDAY

18

• Student Conductors Concert, McDonald Moody Auditorium
• Scholar's Colloquium

FRIDAY

19

• Scholar's Colloquium • LCU Blood Drive
• Softball vs. Mid-America Christian University, TBA
• Baseball vs. Rogers State University, 3PM (DH)

SATURDAY

20

• Softball vs. Mid-America Christian University, TBA
• Baseball vs. Rogers State University, 12PM (DH)

SUNDAY

21

22

- Chap Day
- Earth Day

MONDAY

23

- Softball @ University of Texas Permian Basin, Odessa, TX, 2PM
- Baseball @ Wayland Baptist University, Plainview, TX, 6PM

TUESDAY

24

WEDNESDAY

25

- Baseball vs. Wayland Baptist University, 6PM

THURSDAY

26

- Last Day of Class for the Spring Semester
- Baseball @ Wayland Baptist University, Plainview, TX, 6PM

FRIDAY

27

- Final Exams
- All Residents MUST be Moved Out Within 24 Hours of Last Exam
- **Softball vs. University of the SW, 1PM**
- **Baseball vs. Wayland Baptist University, 6PM**

SATURDAY

28

- Final Exams
- All Residents MUST be Moved Out Within 24 Hours of Last Exam

SUNDAY

August 2011

april/may 2013

MONDAY

29

- Final Exams
- All Residents MUST be Moved Out Within 24 Hours of Last Exam

TUESDAY

30

- Final Exams
- All Residents MUST be Moved Out Within 24 Hours of Last Exam

WEDNESDAY

1

- Final Exams
- All Residents MUST be Moved Out Within 24 Hours of Last Exam

THURSDAY

2

- Final Exams
- Breakfast and Lunch ONLY in Cafeteria
- All Residents MUST be Moved Out Within 24 Hours of Last Exam

FRIDAY

3

- Cafeteria CLOSED for Semester
- Registration begin for Summer 1 & 2

SATURDAY

4

- Commencement
- Residence Halls CLOSE @ 10AM

SUNDAY

5

- Best Friends Tour

6

- Classes Begin for Summer 1 & 2
- Best Friends Tour

MONDAY

7

- Best Friends Tour
- Chamber Singers California Tour

TUESDAY

8

- Best Friends Tour
- Chamber Singers California Tour

WEDNESDAY

9

- Best Friends Tour
- Chamber Singers California Tour

THURSDAY

10

- Best Friends Tour
- Chamber Singers California Tour

FRIDAY

11

- Best Friends Tour
- Chamber Singers California Tour

SATURDAY

12

- Mother's Day
- Best Friends Tour
- Chamber Singers California Tour

SUNDAY

August 2011

may 2013

MONDAY

13

• Best Friends Tour • Chamber Singers California Tour

TUESDAY

14

WEDNESDAY

15

THURSDAY

16

FRIDAY

17

SATURDAY

18

SUNDAY

19

may 2013

August 2011

20

MONDAY

21

TUESDAY

22

WEDNESDAY

23

THURSDAY

24

FRIDAY

25

SATURDAY

26

SUNDAY

August 2011

may/june 2013

MONDAY

27

• Memorial Day (Offices Closed)

TUESDAY

28

WEDNESDAY

29

THURSDAY

30

FRIDAY

31

• Finals and Classes End for Summer 2
• Registration and Classes Begin for Summer 3

SATURDAY

1

SUNDAY

2

June 2013

August 2011

3

- Impact
- Classes Begin for Summer 3

MONDAY

4

- Impact

TUESDAY

5

- Impact

WEDNESDAY

6

- Impact

THURSDAY

7

- Impact
- Encounter Counselor Training

FRIDAY

8

- Encounter Counselor Training

SATURDAY

9

- Encounter

SUNDAY

August 2011

June 2013

MONDAY

10

• Encounter

TUESDAY

11

• Encounter

WEDNESDAY

12

• Encounter

THURSDAY

13

• Encounter

FRIDAY

14

• Summer Excitement Counselor Training
• Flag Day • Encounter

SATURDAY

15

• Encounter
• Summer Excitement Counselor Training

SUNDAY

16

• Father's Day
• Summer Excitement

June 2013

August 2011

17

- Summer Excitement

MONDAY

18

- Summer Excitement

TUESDAY

19

- Summer Excitement

WEDNESDAY

20

- Summer Excitement

THURSDAY

21

- Summer Excitement
- First Day of Summer

FRIDAY

22

- Camp Champion
Counselor Training

SATURDAY

23

- Camp Champion

SUNDAY

August 2011

June 2013

MONDAY

24

• Camp Champion

TUESDAY

25

• Camp Champion

WEDNESDAY

26

• Camp Champion

THURSDAY

27

• Camp Champion

FRIDAY

28

• Camp Champion • Finals and Classes End for Summer 3
• Registration and Classes Begin for Summer 4

SATURDAY

29

SUNDAY

30

july 2013

August 2011

1

• Classes Begin for Summer 4

2

3

4

• Independence Day (Offices Closed)

5

6

7

SATURDAY

MONDAY

TUESDAY

WEDNESDAY

THURSDAY

FRIDAY

SUNDAY

August 2011

July 2013

MONDAY

8

TUESDAY

9

WEDNESDAY

10

THURSDAY

11

FRIDAY

12

SATURDAY

13

SUNDAY

14

july 2013

August 2011

15

MONDAY

16

TUESDAY

17

WEDNESDAY

18

THURSDAY

19

FRIDAY

20

SATURDAY

21

SUNDAY

July 2011

MONDAY

22

TUESDAY

23

WEDNESDAY

24

THURSDAY

25

FRIDAY

26

• Finals and Classes End for Summer 4 • Registration for Summer 5

SATURDAY

27

SUNDAY

28

july/august 2013

August 2011

29

• Classes Begin for Summer 5

30

31

1

2

3

4

SATURDAY

MONDAY

TUESDAY

WEDNESDAY

THURSDAY

FRIDAY

SUNDAY

August 2011

august 2013

MONDAY

5

TUESDAY

6

WEDNESDAY

7

THURSDAY

8

FRIDAY

9

SATURDAY

10

SUNDAY

11

august 2013

August 2011

12

MONDAY

13

TUESDAY

14

WEDNESDAY

15

THURSDAY

16

FRIDAY

17

SATURDAY

18

SUNDAY

August 2011

august 2013

MONDAY

19

TUESDAY

20

WEDNESDAY

21

THURSDAY

22

FRIDAY

23

• Finals and Classes End for Summer 1 and Summer 5

SATURDAY

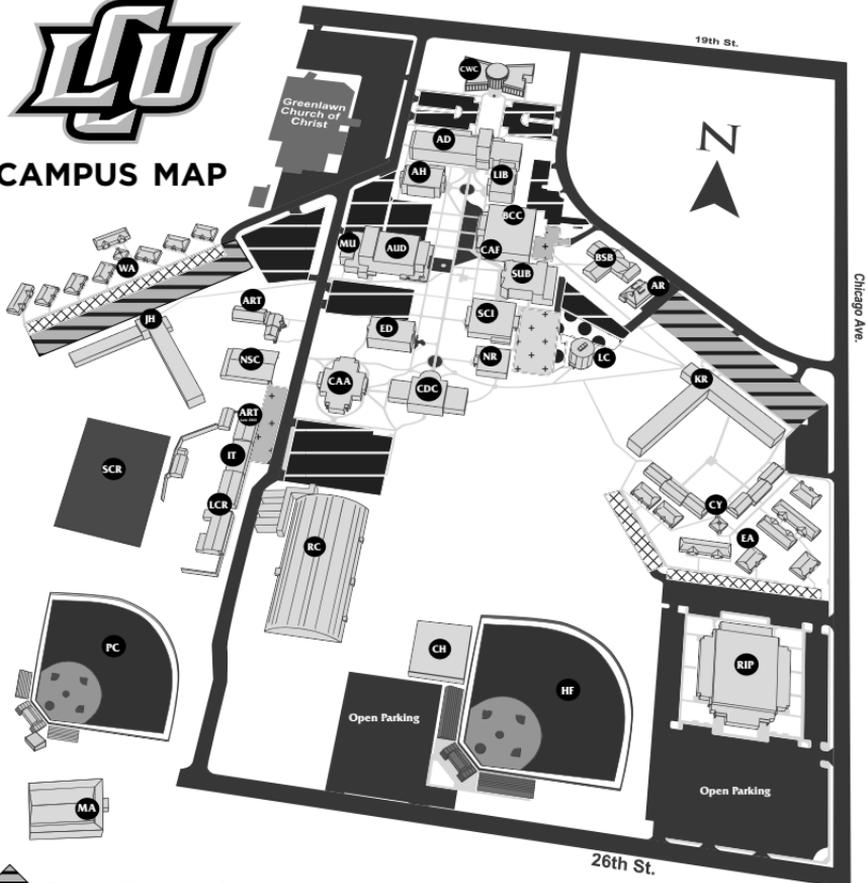
24

SUNDAY

25



CAMPUS MAP



- Dorm Residents Only**
- Apartment Residents Only**
- Commuter/Faculty/Staff 8-5 Weekdays Only**
- Faculty/Staff Only**
- Living Center Residents Only**

Yellow curbs designate Faculty/Staff spaces in all parking lots.

- | | | | |
|-----|---|-----|--|
| AD | F.W. Mattox Administration Building | IT | IT Help Desk |
| AH | Mabee American Heritage Building | JH | Johnson Hall |
| AR | Arnett House | KR | Katie Rogers Hall |
| ART | Art Complex | LCR | Soccer/Softball Locker Rooms |
| AUD | McDonald Moody Auditorium | LIB | Mabee Learning Center/Moody Library |
| BCC | Baker Conference Center | LC | Mabee Living Center |
| BSB | Associates Behavioral Science Building | MA | Maintenance |
| CAA | Center for Academic Achievement | MU | Allison Music Center |
| CAF | Cafeteria/Betty Hancock Parlor | NR | Mabee Nursing and Mathematics Building |
| CDC | C.L. Kay Christian Development Building | NSC | Natural Science Center |
| CWC | Cardwell Welcome Center | PC | PlainsCapital Park |
| CY | Courtyard | RC | Rhodes-Perrin Recreation Center |
| CH | City Bank Clubhouse | RIP | Rip Griffin Center |
| EA | East Apartments | SCI | Mabee Science Building |
| ED | Maddox-Pugh Education Building | SCR | Soccer Field |
| HF | Hays Field | SUB | Mabee Student Life Building |
| | | WA | West Apartments |